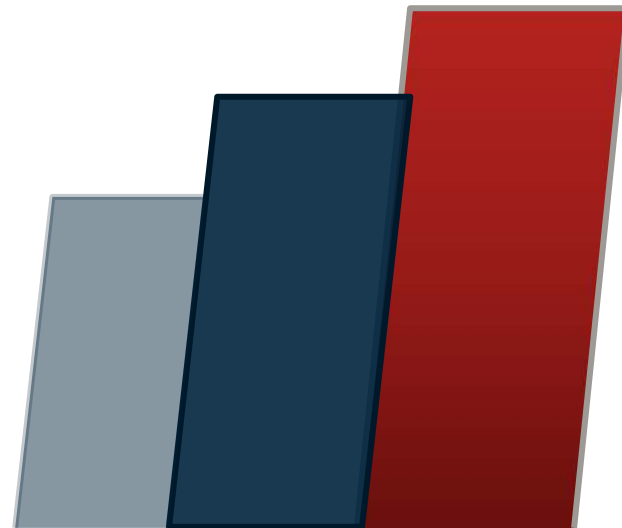




# National Board of Trustees Regular Meeting Minutes August 16, 2022

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Our mission at Business Professionals of America is to develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.





## National Board of Trustees Regular Meeting Minutes August 16, 2022

### Call to Order

Meeting was called to order at 8:00 p.m. EST by Board chair Paxton Cavin.

### Roll Call & Determination of Quorum

Secretary Deb Schwager conducted roll call with members present:

|                            |                     |                   |                  |
|----------------------------|---------------------|-------------------|------------------|
| Devin Alexander            | Dr. Brenda Jacobsen | Amy Hollingsworth | Deb Schwager     |
| Kevin Benjamin             | Paxton Cavin        | D'Schon Simmons   | Engen Sundberg   |
| Angie Benson               | Breezy Gutierrez    | Andrea Leal       | Jannette Barreto |
| Ex Officio Steven Mitchell |                     |                   |                  |

Absent: Dianne Carroll-Dr. Brenda Jacobsen Proxy

Quorum was established

### Welcome

Board Chair welcomed all to the meeting.

### Agenda

Angie Benson motioned to accept agenda as presented Kevin Benjamin seconded. No discussion or objections. A verbal vote was taken with 12-yes 0-no. Accepted as Presented

## **Approval of Minutes**

- July 14-17,2022
- August 8, 2022

Motion made to approve with changes by Angie Benson and seconded by Kevin Benjamin to the July 14-17,2022 & August 8, 2022. D'Schon name being corrected. Corrected minute will be sent and added to the website. Motion passed 12-0.

## **Personnel Report**

- Job Descriptions-Angie Benson ask for any clarification or questions. Motioned to approve as presented by the Personnel Committee. Hearing no discussion motion is approved as presented out of committee of the eight job descriptions. Approved as presented. Passed 12-0.

## **Insurance**

- Mr. Mitchell explained that himself and Ric Cowles have discussed this and were checking out the vendor and will have a definitive answer next month in his report. He is looking to see that the coverage is cost effective as well as the benefits, and branding is being covered correctly. That his idea is to have at least 3 vendors for everything if possible.
- Kevin question if we have in place an order of procurement whereas we would get more than one quote from all vendors.
- Angie concurred that if we don't ask in the past it was unilaterally done without any discussion. Questioned how and if P & P addresses, this if not would be good to have documentation.

## **Executive Director's Report**

- Our new Director of Education and Professional Learning, Sheila K. Morris, officially started yesterday, and the staff is collectively participating in her onboarding process to ensure her success.
- A new BPA style guide is currently being created by the staff. More details will be released soon.
- The staff and I are currently sourcing locations for the new BPA Student Leadership Summit for summer 2023. This will be an in person as a Hybrid wouldn't be effective.
- The current lease for the BPA National Center expires on October 31, 2024; however, we are actively exploring new locations that would allow us to have a more ADA compliant, aesthetically pleasing home for BPA. We are looking into getting out of our contract early with no contractual monies being assessed. The contract is until 2024.
- New BPA Mall merchandise will be made available soon, including a major sale on several outdated items.
- BoardEffect and Boardable are both viable options for the BPA Board of Trustees to utilize moving forward. Paxton and I will be nailing down the preferred vendor in the coming days after revisiting updated competitive quotes received from both companies.

## **New Business**

Board Chair asked for any new business. Hear none was declared there was none.

Motion by Angie seconded by Kevin to Adjourn at 8:29 EST. Motion passed 12-0.

Submitted by  
Deb Schwager  
BOT Secretary  
August 16, 2022