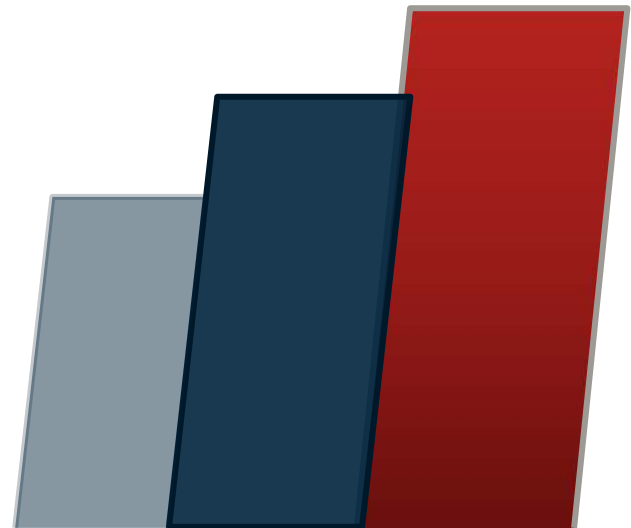




National Board of Trustees Meeting Minutes April 30, 2023

Our mission at Business Professionals of America is to develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.





National Board of Trustees Meeting Minutes April 30, 2023

Call to Order

Meeting was called to order at 8:30 am PST by Board Chair Paxton Cavin.

Roll Call & Determination of Quorum

Secretary Deb Schwager read the roll call:

Devin Alexander	Angie Benson	Breezy Gutierrez	D'Schon Simmons
Jannette Barreto	Paxton Cavin	Amy Hollingsworth	Andrea Sutherland
Kevin Benjamin	Diane Carrol	Deb Schwager	Engen Sundberg

Ex Officio: Steven Mitchell

Not present: Dr. Brenda Jacobsen-Proxy Diane Carrol

Quorum was established

Welcome

Board Chair welcomed everyone to the meeting. Thanked them for all of the help during this very busy week and helping out where needed.

Agenda

Motion by Kevin 2nd by Angie to accept agenda as presented. Motion passed as presented.

APPROVAL OF MINUTES

Motion to approve March 21, 2023 minutes as presented by Devin 2nd by Kevin. Motion passed as presented.

Treasure update on Finances-Devin Alexander

Devin reported that we are in good standing and is waiting to see how the next few months finish out as it been a excellent year so far. All the finance information is uploaded in BoardEffect. Report passed as presented.

Executive Council Report-Secondary - D'Schon Simmons

D'Schon thanked the board for all the support and resources given to the Executive Council this year. D'Schon stated that two of the goals that we set we exceeded in which we wanted to double Torch award recipients and we tripled them, we wanted to have at least 10 candidates and we had 13. Paxton Thanked him for all his hard work this year.

Executive Council Report-Post Secondary-Engen Sundberg

Engen also wanted to thank everyone for their support throughout the year. Paxton thanked Engen for all his years of service.

Year in Review- Steven Mitchell

Mr. Mitchell started with the external wins in the fall we rode out the Professional Learning Series, 1st interpersonal training for our chapter advisors on several topics such as: Time Management, membership recruitment and retention, CTE funding, lesson planning, Perkins five, parental involvement in career readiness.

As of today, we hosted the largest NLC with the numbers as follows:

Total attendance 6503.

Our membership has increased with a total of 46,656 members as of April 25, 2023 the breakdown is as follows:

Middle level-2125

Secondary-42,769

Post-Secondary-1708

Alumni-29

Professional-25

We generated \$101,000 in sponsorships and exhibitor's through the following partnerships:

AFSA-\$1,500

NBA Research-\$12,000

Aicpa-\$5,000

National Transportation Board-\$750

BETA CAPA \$10,000

Oklahoma State University-\$1,200

Business U-\$5,500

Ozark University-\$750

Certiport-\$25,000

Finance Cares-\$5,000

Guided Choice-\$2,250

Knowledge Matters-\$550

Stukent-\$15,000

University of Indianapolis-\$750

U.S. Army-\$750

U Science-\$5,000

During the award ceremony we wanted to be proactive and announced the new theme of: "Seize the Opportunity" including the high graphics will released and published and posted in the coming days. This will give all the chapters & states the opportunity to begin promoting for next year much earlier than in the past.

Internal wins some incredible hires and promotions in our organization and restructuring as follows:

Director of Education & Professional Learning-Shelia Morris.

Competitive Events Director- Kelly Williams, with 25 year of BPA experience.

Leadership Development Specialist-Scott Mathies.

Director of Marketing & Development-Tim Hill

Director of Membership & Technology-Patrick Schultz

Director of Strategic Programs & Experiences- Jonathon Smith

The full staff is CPR and 1st aid certified, in case the need arises.

Our accounts payable & receivables have been digitized to have a faster turnaround and pay the operational expenses and state liabilities more efficiently.

Adopted a more efficient and secure Human Resources, practices for the staff to have more control over their payroll benefits.

Adopted a more secure and efficient mode for engaging in board relations and communications while maintaining confidentiality through BoardEffect.

Amy Hollingsworth praised the Professional Development Series, was excellent and in 26 years has not had and experience like it and that Shelia did an excellent job.

Commented on in the listing of the donors the in-kind certifications is well over a million dollars. Andrea commented on the CPR & 1st Aid certification is a fore thought and credited him for that. Report passed as presented.

Executive Director Evaluation-Paxton Cavin

Paxton stated that before we go into executive session we had 3 people that didn't report so we have a majority of the boards input. Motion by Kevin to go into Executive Session, 2nd by Angie. Reminder no outside communication or notes when in executive session.

Outgoing Board Member Celebration-Paxton Cavin

Paxton wanted to thank those that served with great dedication and service as we are all volunteers and the sacrifices made and the mental work load and stress that goes with it.

Dianne Carrol-Serving as the At Large Representative

Deb Schwager – Filling the vacant State Advisor position

Amy Hollingsworth- Filling the vacant Middle Level Advisor

Engen Sundberg- Post-Secondary President

D'Schon Simmons-Secondary President

Paxton Cavin-Angie present Paxton with the gavel. Stated that her amazing leadership and dedication as well dignity and grace in some strange situations. Plus leading the group through the transition of staff as well as Steven first year and the support she gave him.

Adjourn

Kevin motion to adjourn Dianne 2nd. Motion to adjourn moved and passed at 8:36 PCT.

Respectfully Submitted:

Deb Schwager

BOT Secretary

April 30, 2023

