

MEETING MINUTES



NAME OF MEETING

Date: June 24, 2025

Time: 6:00 p.m. ET

Meeting called to order by: Lisa Parker, BOT Chair

Call to Order

Board Chair, Lisa Parker, called the meeting to order at 6 PM ET.

Roll Call & Determination of Quorum

Secretary, Terry Carrera, conducted roll call and a quorum was established.

Present: Rishabh Barve, Terry Carrera, Cory Carson, Athena Frank, Kimberly Goodman, Breezy Gutierrez, Amy McClure, Brenda Menahan, Allyssa Norman, Lisa Parker, Patrick Schultz.

Absent: Owen Hamilton, Jacklyn Schiller (Proxy: Brenda Menahan), Kelly Munro (Proxy: Kim Goodman)

Guests: Kelly Williams, Ric Cowles, LaQuanda Paschal, Taylor West (Disney)

Approval of Meeting Agenda:

Athena Frank made the motion to approve the agenda as presented; Amy McClure seconded. There were no objections and the agenda was approved.

Brenda M. arrived at 6:07 PM ET.

Approval of Meeting Minutes: Secretary, Terry Carrera, presented five sets of minutes for approval. The group went over corrections. Athena Frank made a motion to approve all minutes with the minor revisions which were highlighted; Amy McClure seconded the motion. Minutes were approved with minor revisions.

Treasurer's Report

Treasurer, Athena Frank, shared a report on screen. The report was effective May 31, 2025. The report, which showed the following, was filed:

- FY25 Total ACTUAL Income of \$3,116,531
- FY25 Total ACTUAL Expenses of \$2,458,273
- FY25 Net Operating Surplus of \$658,258
- FY25 Net Surplus of \$642,263

Revised 07/16/25

Executive Council Reports:

Secondary President, Rishabh Barve, and Post-secondary President, Allyssa Norman, gave short introductory remarks.

Executive Director/CEO Report

Patrick Schultz gave a presentation on the following: BPA's story, BPA's organizational chart, the National Staff, the BOT Roles & Responsibilities, the Board committees, our Governing Documents, key initiatives and tasks, our fundraising role, and BPA's upcoming important dates.

Disney Imagination Campus

Patrick Schultz introduced Taylor West (*joined at 7:05 PM ET*), a Disney representative, Taylor West, presented about the Disney Imagination Campus leadership training. After a lengthy discussion and a Q&A with Patrick, Cory Carson made a motion proposing that the National Staff move forward with consideration of Disney's Imagination Campus as this year's student leadership training; Brenda Menahan seconded. After a roll call vote ended in a tie 6-6, the motion failed.

Office Relocation

Patrick Schultz discussed the possibility of moving the BPA national office to MBA Research location. The current location & off-site storage costs \$1615/month; the proposed new location would cost us \$875/month with more benefits. After discussion, Amy McClure made a motion to move forward with a lease on the MBA Research location; Athena seconded the motion. The motion passed with one abstention.

Committee Reports

Discussion was held about the committees, committee assignments, and meeting schedules. All members are welcome to attend any committee meeting.

The following changes occurred in committee membership during the meeting:

- Athena Frank was added to Audit.
- Breezy Gutierrez, Kimberly Goodman, Amy McClure, & Rishabh Barve were added to Finance.
- Athena Frank will be P&P chair; Amy McClure will be SLRP chair.

Executive Session

Athena Frank made a motion to move into Executive Session; Cory Carson seconded; the Board went into Executive Session at 8:39 PM ET. An update of national staff job descriptions and future hires was presented by Patrick Schultz. Executive Session concluded at 8:59 PM ET.

Meeting adjourned at: 9:08 PM ET.