



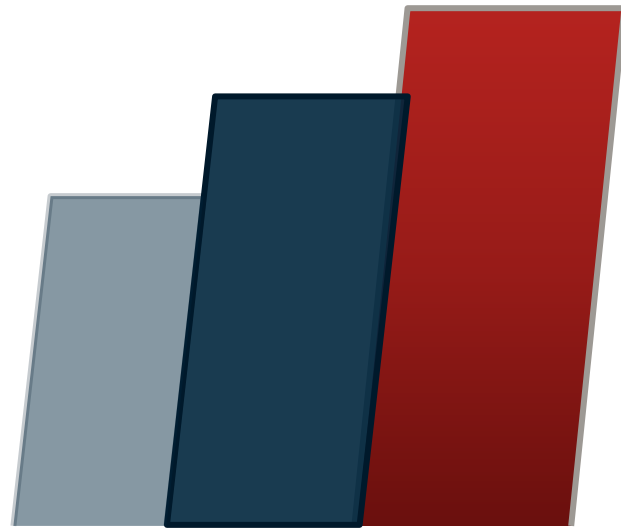
**BUSINESS
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Giving Purpose to Potential

National Board of Trustees Meeting Minutes January 8, 2024

Our mission at Business Professionals of America is to develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.



**BUSINESS
PROFESSIONALS**
of **AMERICA**





National Board of Trustees
Meeting Minutes
January 8, 2024

CALL TO ORDER

Meeting was called to order at 4:00 pm ET by Board Chair Paxton Cavin.

ROLL CALL & DETERMINATION OF QUORUM

Stand in Secretary, Angie Benson, read the roll call:

Devin Alexander	Angie Benson	Breezy Gutierrez	Lucy Christensen
Jeannette Barreto	Paxton Cavin	Sabrina Taylor	Andrea Sutherland
Kevin Benjamin	Lisa Parker	Sonya Russell	Amber Lane

Ex Officio: Steven Mitchell

Not present: Dr. Brenda Jacobsen

Quorum was established.

WELCOME

Board Chair welcomed everyone to the meeting.

AGENDA

Motion by Kevin seconded by Angie to accept agenda as presented. Motion passed as presented.

APPROVAL OF MINUTES

Motion to approve November 13, 2023 minutes as presented by Angie, seconded by Kevin. Motion passed as presented.



EXECUTIVE DIRECTOR REPORT - STEVEN MITCHELL

Steven noted dates from the previous CEO memo for GDS for the summer. He noted BOT arrival and departure dates. Steven also discussed getting dates to BOT to discuss responsibilities and commitments throughout the school year so the districts can be aware of times away from offices. Steven mentioned the staff going around Chicago and handing out flyers to institutions for them to learn more about BPA and how they can get involved at NLC including facilitating workshops and teaching about their businesses. Steven continued by showing a membership update with 49,621 members, noted as a broken record. Steven mentioned hotel rates and imposing a 4-night minimum for BPA members at hotels to make sure the block rate is full to avoid unnecessary fees and financial trouble.

Devin moved to approve the 4-night minimum. Lisa seconded motion.

Devin wanted to note that there is no desire to put more of a financial burden on students but given the finances for this year's NLC and the cost of things, it is necessary. Breezy added that adding a 4-night minimum might help with professional development and encourage students and advisors to attend more workshops.

Andrea evaluated the 4-night minimum and discussed changes that advisors would have to go through for this year's NLC.

Devin moved to amend the motion of the 4-night minimum hotel stay. All in favor. Amendment passed.

Andrea motioned to approve a 4-night minimum for the 2024 NLC with evaluation.

Paxton called for a vote. Motion carries.

COMMITTEE REPORTS-PAXTON CAVIN

Lucy stated that there was no update for the advocacy report. Breezy stated that there is no update for the audit committee since the audit was completed before the last meeting. Ric took questions for the financial committee report. Andrea and Amber both asked questions about SLS on financial reports. Paxton thanked Ric for being in the meeting and answering questions. Andrea said there was no update from the personnel committee. No update from the programs committee. Devin provided an update for strategic and long range planning including meeting twice during January.

POLICIES AND PROCEDURES-LISA PARKER

Lisa mentioned that they are working on ADA policy and being compliant. She mentioned that there were 4 changes in the P&P manual that have been approved by the committee.

Devin motioned to approve the dress code flyer with modifications to reflect that casual wear does not require the BPA logo. Sonya seconded motion. No discussion. Motion approved.

Next proposal with a change in P&P is a change in timeline. Lisa discussed WSAP change to provide national staff with a longer period before competitive events are brought forth to students. Virtual events will be December 31st and all other events will be June 15th.

Committee motioned to approve the competitive events timeline as presented. No discussion. All approved. Motion passed.

Next proposal is a change in the member code of conducts for events to reflect a change in the grievance committee makeup as well as to give the executive director or board chair the authority to immediately expel an attendee for safety and well being of said attendee. As well as the removal of responsibility from the organization and the host hotel to ensure that students of a specific gender or sharing a guest room are correct. It should be the responsibility of the chapter advisor to assign and manage accommodations based on their school's travel policies and parental guidance. The next change in P&P to go along is the change in the submission process to alleviate the number of grievances that are submitted, updated to remove that two current executive officers from the grievance committee need to be involved.

Devin made a motion to move these motions to the March meeting. All approved. Motion passed.

NEW BUSINESS

There was a meeting held to discuss the post-secondary division bylaw amendments.

ADJOURN

Devin motioned to adjourn the meeting. Breezy seconded. Meeting adjourned at 6:02 pm ET.