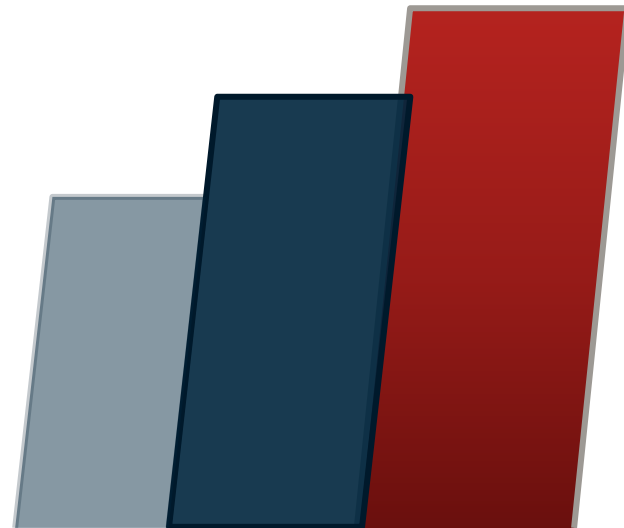




**BUSINESS
PROFESSIONALS**
of AMERICA
Giving Purpose to Potential

National Board of Trustees Regular Meeting Minutes October 18, 2022

Our mission at Business Professionals of America is to develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.





National Board of Trustees Meeting Minutes October 18, 2022

Call to Order

Meeting was called to order at 8:00 p.m. EST by Board chair Paxton Cavin.

Roll Call & Determination of Quorum

Secretary Deb Schwager conducted roll call with members present:

Devin Alexander	Dianne Carrol	Deb Schwager	Engen Sundberg
Kevin Benjamin	Paxton Cavin	Dr. Brenda Jacobsen	
Angie Benson	Breezy Gutierrez	Andrea Sutherland	
Ex Officio Steven Mitchell			

Absent: D'Schon Simmons, proxy Engen Sundberg, Amy Hollingsworth proxy Paxton Cavin, Jannette Barreto

Quorum was established

Welcome

Board Chair welcomed all to the meeting.

Agenda

Angie Benson motioned to accept agenda as presented Devin Alexander seconded. No discussion or objections. A verbal vote was taken with 9-yes 0-no. Motion Passed.

APPROVAL OF MINUTES

Motion was made by Kevin Benjamin to accept September 20, 2022 minutes as presented. Andrea Sutherland seconded. Motion passed 9-0. Note made to check on all names in the minutes.

BOARDEFFECT TRAINING SESSION

Mr. Steven Mitchell introduced our BoardEffect liaison Pia Roper. He explained that all of our Board documents will be in files on the website as of tonight's on boarding and training. We learnt how to utilize all the features and tools with BoardEffect to be as efficient as possible with our communications and process moving forward. Pia explained that Steven will email the packet with all instructional information and login information and link for tonight's training. She went through the dashboard and to explained that there is an app, an that we should download for using at any time. She explained all tabs extensively and how to download the app and use it. Questions were asked and all felt that we are more informed on the tools that we can use on the website and the app. If we have any questions we are to contact her or the 24/7 support team.

Executive Council Update

Engen Sundberg gave the report for student series 1st & 2nd have been well attended. He reported November 6-12 will be BPA Cares week with the days as following:

November 6th-Sunday of Service
November 7th Merit Scholar Monday
November 8th Teacher/Advisor Tuesday
November 9th Wonderful Members Wednesday
November 10th Professional Cup Thursday
November 11th Improvement Friday
November 12th Special Olympics Saturday.

Executive Directors Report

Mr. Mitchell brief update as follows:

Membership-as pf today Oct 18, 2022 we have 14,600 submitted members which is good with the fall season usually slows down.

Audit is still going but should be done shortly. It will be ready to go in November and shared at the next meeting. This is a comprehensive audit with the transition of Executive Director and National Staff changes.

ACTE-BPA will be well represented by Patrick, Shelia, Tim and myself. We will engage as many different people and other CSTO's as well as state administrators. Which is what we did at the NBA Conclave in Minneapolis, BPA Certification is one way that we stand out above the others.

Professional Learning Series-Still taking place for a couple more weeks. A lot of effort in getting these prepared and presented by staff to help the advisors be prepared and give them opportunities and tools help them to become strong advisors.

New Staff-Hired a new Leadership Development Specialist, Scott Mathies, he is an exceptional addition to the BPA Staff. He hit the ground running and getting acclimated. Steven also said the

Executive Officer teams this year are exceptional and have helped with the transition. Spenser was great in helping with the transition and is always a call away.



221018 BPA BOT ED-CEO Report.pdf

New Business-Paxton requested that all the committees meet and have updates for the November Meeting. Would like Policy and Procedures committee meet so that it would match code and clean up by next meeting. We will meet in November, then off December, then meet in January.

Angie motioned to Adjourn Kevin seconded. Motion to adjourn at 8:54 p.m. Motion carried.

Submitted by
Deb Schwager
October 22, 2022

