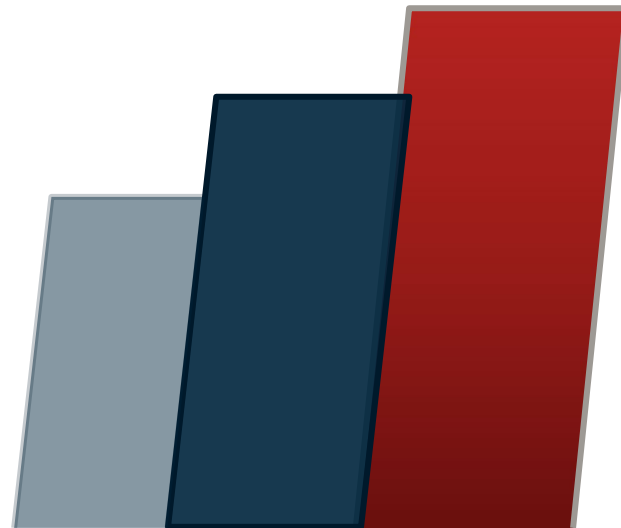


**BUSINESS  
PROFESSIONALS**  
of **AMERICA**  
Giving Purpose to Potential

# National Board of Trustees Meeting Minutes September 11, 2023

---

Our mission at Business Professionals of America is to develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.





## National Board of Trustees Meeting Minutes September 11, 2023

### Call to Order

The meeting was called to order at 3:01 pm EST by Board Chair Paxton Cavin. [00]

### Roll Call & Determination of Quorum

Secretary Jeannette Barreto read the roll call:

Devin Alexander	Angie Benson	Breezy Gutierrez	Amber Lane
Jeannette Barreto	Paxton Cavin	Lucy Christensen	Sonya Russell
Kevin Benjamin	Sabrina Taylor	Dr. Brenda Jacobsen	Lisa Parker
Andrea Sutherland			

Ex Officio: Steven Mitchell

Guests: Jonathan Smith, Patrick Schultz, Sheila Morris, and Ric Cowles

Quorum was established.

### Welcome

The Board Chair welcomed everyone to the meeting. Thanked them for all the help during this hectic week and for helping where needed.

### Meeting Agenda Approval

Motion by Kevin 2<sup>nd</sup> by Angie to accept agenda as presented. Motion passed as presented.

### Meeting Minutes Approval

Motion to approve April 30 minutes as presented by Kevin and 2<sup>nd</sup> by Angie. Motion was not passed as presented waiting for corrections of minutes.

## **Executive Councils Reports**

### **I. Secondary Division Report**

Lucy reports.

Andrea- Provide some feedback about SLS.

Lucy- exceptionally good, met with some offices from TX and OK.

Amber- Incredibly good.

Steven-Oklahoma was a great host. Executive Council members were very engaged; they did an excellent job. All the activities were wonderful.

### **II. Postsecondary Division Report**

Amber-Postsecondary working on different things. They created a calendar that helps them keep track of what they need to complete. They have taken the idea and are writing a PS chapter booklet.

Social media events will be trivial events.

Working on creating a directory for all the colleges and be a support system for the BPA chapters and what they need.

## **Executive Director/CEO Report**

MBA Conclave will be held in October in Denver. Steven, Sheila, and Patrick will be attending and providing PD, it was very fruitful last year. Still working with CH1 partners to be ready. Still continuing to find space for the General Sessions. We hope to get the space finalized in the next couple of weeks.

Lake Meridian Hotel-got 100 rooms-\$229

Hilton Chi-\$289 plus tax  
Palmer-\$289

Audit is still taking place. Ric shared info with board chair. Group 990 is still collecting info from SAAC.

2624 total

2117 Secondary

83 MC

415 PS

3 Alum

3 Prof.

Steven thanks everyone for sharing the information.

Actively reviewing applications for the positions of Test Director, and for Tim Hill's job. Tim's last day was Aug 31, missed human interaction. He did a phenomenal job, leaving us in a good place. Send him well wishes.

BPA Mall has a fresh look. [Shop.bpamall.org](http://Shop.bpamall.org)

Steven reminded people that are missing paperwork to please turn it in ASAP.

9/12-BPA Open House at 6pm EST. Try your best to make it. We currently have 109 registered to attend.

Uploaded all the handbook, computer events WSAP and Chapters being getting ready for competitions. We are getting stronger and more efficient.

Next week, Steven will be in Reston for the MCCE meeting. Meeting for all the CEOs of the CTSOS. They are looking at locations in the Virginia area, not in the DC area because we cannot afford it. Be able to rule it in or out. Lease in Ohio ends next October.

Kevin- Looking at the legality of moving the chapter from one place to another. Just collecting data to give consideration for the next board meeting.

Andrea-If we can be given a heads up before, they get posted so we can share it with our people. [OBJ]

## Acceptance and recording of Email Vote

### Membership Proposal #1: BPA Chapter Membership Minimum Requirement

Starting with the 2023-2024 membership year, BPA will implement a minimum chapter membership requirement of three (3) student members per chapter. Passed, 6 YES, 4 No

### Membership Proposal #2: BPA Affiliation Model Discount Tiers

Starting with the 2023-2024 membership year, BPA will modify the current affiliation (group) membership model based on the table below. *(DOES NOT APPLY TO VIRTUAL OR INDEPENDENT CHAPTERS)*. Passed, 10 Yes, 0 No

### Membership Proposal #3: BPA Competition Slots (Membership Incentive)

Starting with the 2023-2024 membership year, state associations with over 2,500 combined student members (Middle Level, Secondary, Postsecondary) will receive one (1) additional National Leadership Conference competition entry in the non-judged (application and objective only) competitions. The administrative Support Team is the exception and will continue only allowing three (3) entries from each state association. Passed, 8 Yes, 2 No

### Membership Proposal #4: Membership Growth Campaign (10-10-10)

Starting with the 2023-2024 membership year, BPA will initiate a 10-10-10 membership growth campaign with incentives. Incentives listed below are subject to change yearly. Passed 8 Yes, 2 No

Motion to accept sent by Angie. Seconded by Angie. Motion passed all Yes.

## Committee Reports

### I. Advocacy Committee Report

A few updates:

- 1) Smaller chapters, send them resources to help build the chapter.
- 2) Provide students with access to resources.
- 3) EC wrote a letter to share with elected officials. Customized template to help the buddy chapters meet.

### II. Audit Committee Report

Contacted by Ric who is the auditor. Audit should be completed by the Nov meeting.

### **III. Finance Committee Report**

Met last week. All the numbers are tentative until the audit is completed.

### **IV. Policy & Procedure Committee Report**

Met on Aug. 15. 1<sup>st</sup> goal: Create a Code of Conduct and a letter of reprimand. The Code is completed and the community voted to send it to BOT for approval. Unanimously approved. Discussion let to email voting to go with electronic voting. Recommended to change email vote to electronic vote (table it and take it back to the committee.) ADA compliance offices. Ethics committee.

### **V. Personnel Committee Report**

Has not met since GDS

### **VI. Strategic & Long-Range Planning Committee Report**

Programs-implementation dates were changed to make it easier for National Staff.

Long Range Planning-Did not meet in Aug due to personal issue.

Devin talked to a friend who is an attorney in OH. Recommendation on Foreign States qualifications.

### **Day of Giving Proposal**

Amber-One week before Thanksgiving to promote the Day of Giving. One day out of the year organization promotes a day for giving.

Devin-Great plan, good idea just for clarification is it two separate events? Before giving Tuesday?

Kevin-Great idea, doing it before Giving Tuesday since donors are tired.

Andrea-Encourage telling people what each dollar goes to a specific micro-site.

Paxton-What do you need from BOT?

Amber- Promotion

**New Business**

No new business currently.

**Adjourn**

Kevin motion to adjourn Angie 2<sup>nd</sup>. The motion to adjourn was moved and passed at 5:06 pm EST.

Respectfully Submitted:

Jeannette Barreto

BOT Secretary

Nov. 11, 2023

