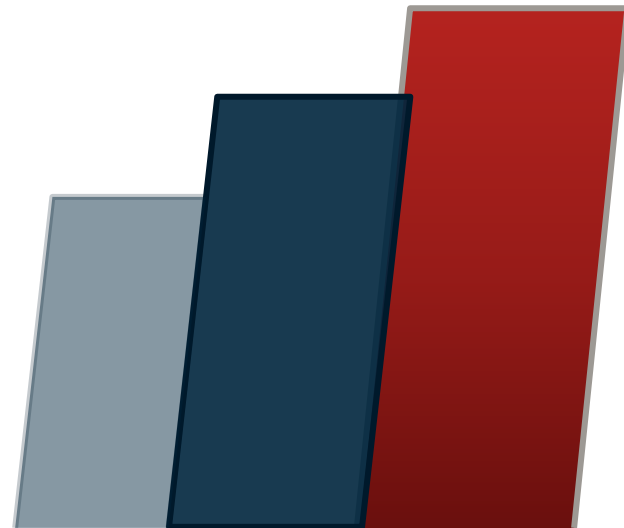




**BUSINESS
PROFESSIONALS**
of **AMERICA**
Giving Purpose to Potential

National Board of Trustees Regular Meeting Minutes February 21, 2023

Our mission at Business Professionals of America is to develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.





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Call to Order

Meeting was called to order at 8:00 p.m. EST by Board chair Paxton Cavin.

Roll Call & Determination of Quorum

Secretary Deb Schwager conducted roll call with members present:

Devin Alexander	Breezy Gutierrez	Engen Sundberg
Kevin Benjamin	Amy Hollingsworth	Andera Sutherland
Angie Benson	Dr Brenda Jacobsen	
Paxton Cavin	Deb Schwager	

Absent: Ex Officio: Steven Mitchell

Jannette Barreto: Deb Schwager Proxy

Dianne Carroll, D' Schon Simmons

Quorum was established

Welcome

Board Chair welcomed all to the meeting.

Agenda

Kevin motioned to accept agenda as presented Devin seconded. No discussion or objections. Unanimous vote. Motion moved as presented.

Approval of Minutes

Kevin motion to table the January 17, 2023 for formatting and grammatical errors. Deb will go back and clean up the errors and change the formatting when its downloaded to BoardEffect. Paxton said the she would be the second set of eyes. Andrea commented that she noted that the sentence structure needed to be reviewed. Paxton said she would work with Deb, as well as checking the formatting.

NBAC Report

Kevin gave the report as Angie's internet was sporadic. The board members: Kevin Chair, Angie-Chair Elect, Evan-Secretary, Andrea, Dr Jacobsen, and Princess and staff Steven and Tim. Kevin stated they had a very productive meeting.

Kevin reported that NBAC needs to be re-transformed and re-foundationalized, so that committee can be utilized more in our organization. They centralized their discussion on what they want the committee to consist of. Which are National Business Advisors, not just a group of BPA stakeholders, which is what we have now. They will be revamping it with Steven and presenting it to the board as a rebranded NBAC, with new qualifications to be on NBAC and the value of being on NBAC.

Majority of the conversation consisted on our key partners, that one of the perks is to earn a seat on the advisory board. They will be working on the foundation rules of how it's presented in Policy & Procedures. Kevin stated that they have a lot to do but he's excited in the direction that NBAC is going and that NBAC will be a truly utilized body and not just another group of passionate BPA people. No questions.

Executive Council Reports

Engen gave the report for both of the divisions. He reported on BPA Week February 13-17, and that it went well and he as well as the other officers enjoyed all the posts & pictures on Facebook, Instagram, and snap chat. Which was deemed a huge success. They are excited to be hosting a webinar on exploring the 2023 NLC tomorrow night. Dt. Jacobsen asked if it would be recorded. His response was yes. Paxton thanked him as she had checked in on the posts and pictures and how well everything was being received. No Questions.

Finance Report

Devin gave the updated financial report. He will upload it to BoardEffect in the finance library so it can be added to the minutes. We are \$24,000 over surplus at this point in time with two main contributing factors, membership- which is doing well, as well as contributions and sponsorships. Nice to be heading into NLC with a surplus.

Expenditures went up because we are making more, specifically in development and communications and the website revamp. So, the area of development that wasn't budgeted for, we had the mindset

to see how membership is and we will add that in when and if we needed to, so that is what the staff has done. He is excited to see where we are and thanks to the staff for their due diligence. No Questions.

BOT Nominations Committee Report

Paxton reported that all nomination forms are going only to her and Steven and no staff has access to them. They are put in a shared drive that will be distributed to the nomination committee after the March 15, 12:00 pm deadline in order to have complete transparency. The committee will meet March 20th to go over the nominations. Lisa Parker chair said they are on track and staying ahead of the game and that everything is following code. No Questions.

New Business

Board Chair asked for any new business. Paxton added as we are finishing off this year that if any of the board have reports to upload them to BoardEffect to please start doing this in the next two months. Make sure that they are not just in your board but in the Board of Trustees library. If you would like for her to create folders for your committee she can. So that this is organized for the next board.

Dr. Jacobsen asked about the link that was going to be sent last month to sign up for regarding expectations and jobs for NLC. Paxton said that she would send out the link again. It was also in the last agenda.

Kevin asked about judges, and where are we at, they were advised that there were only four judges as of last week. Andrea said that she recruited one so we should have five. Paxton will check on this and let us know. No other questions. Thanks again for meeting at this busiest time of the year.

Kevin made a motion to adjourn Andrea seconded. Motion passes to adjourn at 8:23pm EST.

Submitted by
Deb Schwager
BOT Secretary
February 21, 2023