

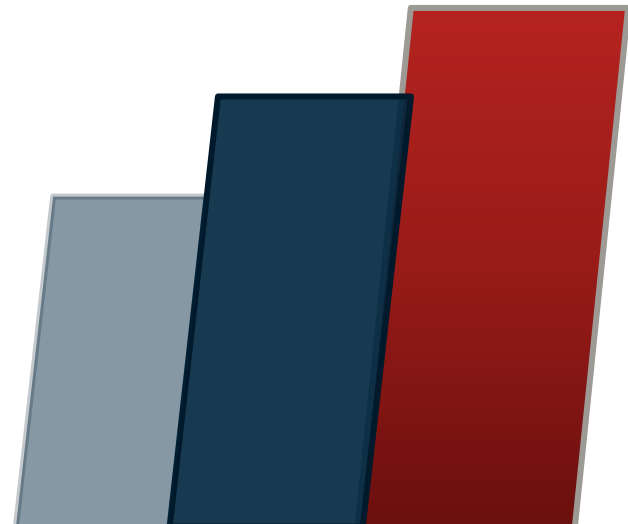


**BUSINESS  
PROFESSIONALS**  
of **AMERICA**  
Giving Purpose to Potential

# National Board of Trustees Regular Meeting Minutes September 20, 2022

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Our mission at Business Professionals of America is to develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.





## National Board of Trustees Regular Meeting Minutes September 20, 2022

### **Call to Order**

Meeting was called to order at 8:00 p.m. EST by Board chair Paxton Cavin.

### **Roll Call & Determination of Quorum**

Secretary Deb Schwager conducted roll call with members present:

Devin Alexander	Dr. Brenda Jacobsen	Amy Hollingsworth	Deb Schwager
Kevin Benjamin	Paxton Cavin	D'Schon Simmons	Engen Sundberg
Dianne Carroll	Breezy Gutierrez	Andrea Sutherland	
Ex Officio Steven Mitchell			

Absent: Angie Benson, Jannette Barreto -Deb Schwager- Proxy  
Quorum was established

### **Welcome**

Board Chair welcomed all to the meeting.

### **Agenda**

Devin Alexander motioned to accept agenda as presented Kevin Benjamin seconded. No discussion or objections. A verbal vote was taken with 10-yes 0-no. Accepted as Presented

## Approval of Minutes

- August 16, 2022

Motion made to approve with by Kevin Benjamin and seconded by Devin Alexander Motion passed 10-0.

## Financial Report

- Devin reported that he will keep the same flow & format as in the past. This is the first official financial update for the year ending June 30, 2022, with Ric and the new reported we ended up with a surplus of almost \$25,000 with giving us a stable financial position which he acknowledged the past Board of being financially diligent. No further Questions on the financials Devin stated that the information is available in the google drive.



Treasurer's  
Report-08-20-22.doc

## Executive Council Update

- Post-Secondary report by Engen is the financial scholarship reporting on the team for the scholarships. They sent out emails to past contributor.
- Secondary – D Shon reported that they have \$4950.54 with the Post-Secondary having met their goal as they have \$4725.54 and Secondary having \$175 they made a goal of having at least \$2000 by Feb 1<sup>st</sup> 2023, as each officer is to raise \$500 each. The Post-Secondary is still working on getting more donations. They are working on their POW re: their Buddy states and developing student leadership and continuity through out the organization. One question was brought up if they received a timely report on donations and sending out Thank-You emails or letters? He has asked for the report but hasn't received one as of yet but this is on the Executive Councils agenda for their Sunday night meeting and apologized to ones that haven't received a Thank you yet. Devin asked who his buddy officer is. Regarding the scholarship to tap the past officers, and there is an alumni Facebook group. They are to get the list from LinkedIn, Andrea said that there is an updated one. Kevin put the link for Facebook in the chat.

## Executive Director Report

### Insurance

- Mr. Mitchell explained that we have 2 policies one with Westfield which is our Liability & umbrella insurance expiring in November 1, 2022 and our Board & staff policy is with Great American expiring Feb 22, 2023. They found that they were very competitive and that we are looking at staying with them as of now.
- Board Effect- Paxton & Steven went with them as to help streamline our communications as a board and will be pleased with the functionality. We went in to make sure all of us could access it and change our password and update our personal page. We went through the tabs and our

profiles for us to update it asap. Went over the left side tabs to make sure that all of us were assigned to the correct committees. You will be able to send emails to all board members. Paxton & Steven will be transferring over all the Board information so it's in one place. We do have a dedicated help person with Board Effect. This will be a source to keep all of our documents safe and for only the Board. BPA Board has used this in the past but more fluid and efficient and user friendly. Devin asked if all Board information will be stored here. Steven affirmed that it all would be to keep organized and kept in one place.

#### National Center Update

- Would like to know that they have hired a new Competitive Events Specialist. Kelly Williams from Michigan and is one of the best in her field and we are excited to have her on our team, she is extremely brilliant and accomplished an excellent opportunity for BPA to utilize Her expertise and experience and is bringing to the table and a 25 year BPA Advisor. She is bringing the skill we need with Competitive Events for BPA will stay relevant. The announcement will be going out to the rest of BPA tomorrow.
- The audit it going well and they should be wrapping this up very soon.
- There is a State Association report due the 15<sup>th</sup> and Steven showed some of the data we have so far and explained some of the data an how it helps us to understand to get more information to them. Provide more support to the State Advisors since some have other full-time jobs to give them as much as possible since everyone is very busy. We have over 100 State officers to know what to do to looking at next years Growth Conference. To make sure BPA is the same from one Alaska to Wisconsin.
- State dues are very expensive we need to give them everything they need for their investment. Providing the incredible service for exchange, high quality service.
- The Webinar for Open House was excellent and the professional Learning Series. Amy Hollingworth wanted to say thanks as Shelia did an excellent job in keeping everyone engaged for 2.5 hours.
- 20 days in we have 4600 members already which is excellent.

Paxton agreed that if you have the opportunity to attend the professional development series it excellent or to watch the recorded ones.



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ED-CEO Report.pdf

#### **New Business**

Board Chair asked for any new business. Hearing none was declared there was none. Motion by Devin Alexander seconded by Kevin to Adjourn at 8:58 EST. Motion passed 10-0.

Submitted by  
Deb Schwager  
BOT Secretary

September 20, 2022