

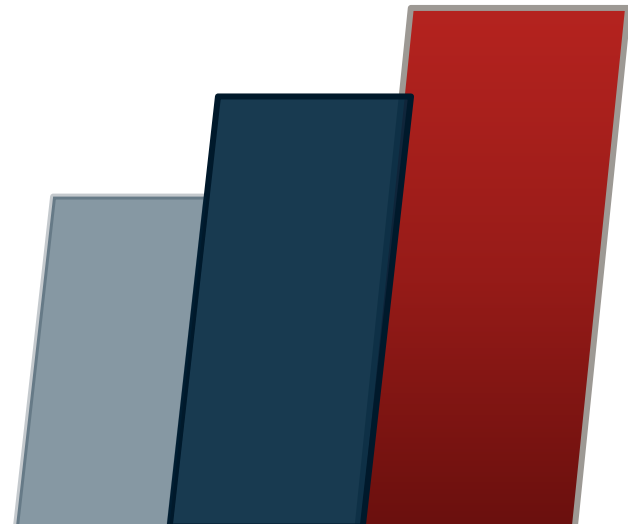


**BUSINESS  
PROFESSIONALS**  
of **AMERICA**  
Giving Purpose to Potential

# National Board of Trustees Regular Meeting Minutes October 18, 2022

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Our mission at Business Professionals of America is to develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.





## National Board of Trustees Meeting Minutes October 18, 2022

### Call to Order

Meeting was called to order at 8:00 p.m. EST by Board chair Paxton Cavin.

### Roll Call & Determination of Quorum

Secretary Deb Schwager conducted roll call with members present:

Devin Alexander	Dianne Carroll(8:03)	Dr. Brenda Jacobsen(8:35)	Andrea Sutherland
Jeannette Barreto	Paxton Cavin	Deb Schwager	
Kevin Benjamin	Breezy Gutierrez	D'Schon Simmons	
Angie Benson	Amy Hollingsworth	Engen Sundberg	
Ex Officio Steven Mitchell			

Quorum was established

### Welcome

Board Chair welcomed all to the meeting.

### Agenda

Angie Benson motioned to accept agenda as presented Devin Alexander seconded. No discussion or objections. A verbal vote was taken with 9-yes 0-no. Motion Passed.

## **APPROVAL OF MINUTES**

Motion was made by Kevin Benjamin to accept September 20, 2022 minutes as presented. Andrea Sutherland seconded. Motion passed 9-0. Note made to check on Devin's name. Will check all past minutes for all names.

## **BOARDEFFECT TRAINING SESSION**

Mr. Steven Mitchell introduced our BoardEffect liaison Pia Roper. He explained that all of our Board documents will be kept on the website as of tonight's on boarding and training. We learned how to utilize all the features and tools with BoardEffect to be as efficient as possible with our communications and process moving forward. Pia explained that Steven will email the packet with all instructional information and login information and link for tonight's training. She went through the dashboard and explained that there is an app that we should download for using at any time. She explained all tabs extensively and how to download the app and use it. If we have any questions we are to contact her or there 24/7 support team. Questions were asked and all felt that we are more informed on the tools that we can use on the website and the app as it's user friendly.

## **Executive Council Update**

Engen Sundberg gave the report for student series 1<sup>st</sup> & 2<sup>nd</sup> have been well attended. He reported November 6-12 will be BPA Cares week with the days as following:

November 6<sup>th</sup>-Sunday of Service  
November 7<sup>th</sup> Merit Scholar Monday  
November 8<sup>th</sup> Teacher/Advisor Tuesday  
November 9<sup>th</sup> Wonderful Members Wednesday  
November 10<sup>th</sup> Professional Cup Thursday  
November 11<sup>th</sup> Improvement Friday  
November 12<sup>th</sup> Special Olympics Saturday.

## **Executive Directors Report**

Mr. Mitchell update as follows:

**Membership**-as of today Oct 18, 2022 we have 14,600 submitted members which is good as with in the past the fall and winter season slow down.

**Audit** is still in progress but should be done shortly. It will be ready to go in November and shared at the next meeting. This is a comprehensive audit and with the transition of Executive Director and National Staff changes.

**ACTE**-BPA will be well represented at ACTE with Patrick, Shelia, Tim and himself. We all will engage in as many different people and other CSTO's, state administrator and State legislators if possible. Which is what we accomplished at the NBA Conclave in Minneapolis, we learned that the BPA Certification is one way that we stand out above the others.

**Professional Learning Series**-Still taking place for a couple more weeks. A lot of planning and effort went into getting these prepared and presented by staff, in order to help make strong advisors with the opportunities and tools given to them to achieve this.

**New Staff**-We have hired a new Leadership Development Specialist, Scott Mathies, he is an exceptional addition to the BPA Staff. He hit the ground running and getting acclimated. Steven also said the Executive Officer teams this year are exceptional and have helped with the transition. Spenser was great in helping with the transition and is always a call away.



221018 BPA BOT ED-CEO Report.pdf

**New Business**-Paxton requested that all the committees meet and have updates for the November Meeting. Would like Policy and Procedures committee meet so that it would match code and clean up by next meeting. We will meet in November, then off December, then meet in January.

Angie motioned to Adjourn Kevin seconded. Motion to adjourn at 8:54 p.m. Motion carried.

Submitted by  
Deb Schwager  
BOT Secretary  
October 22, 2022

