



2024 Ohio State Leadership Conference Advisor Guide

March 7-8, 2024 | Columbus, Ohio

Last Updated January 12, 2024

WELCOME

The Business Professionals of America, Ohio Association, State Leadership Conference brings together more than 2,500 students, business professionals, advisors, and alumni to participate in competitive events, showcase their skills, build professional networks, and demonstrate career readiness. The Workplace Skills Assessment Program (WSAP) competitive events, State Officer elections, and Torch Award Ceremony are highlights of the event. During State Leadership Conference, attendees will:

- Compete in state-level Workplace Skills Assessment Program (WSAP) competitive events;
- Attend sessions designed to develop leadership and team building skills;
- Build a network by connecting with members and professionals from around the state of Ohio;
- Strengthen their professional and technical skills; and,
- Experience Columbus, OH!

HEALTH AND SAFETY GUIDELINES

Health and safety are paramount. Ohio BPA considers the health and safety of all who attend the 2024 State Leadership Conference, including our attendees, staff, partners, volunteers and on-site vendors/service providers, as our top priority.

In consultation with public health officials and the hotel, event staff may continuously update any requirements, recommendations or protocols to promote a safe event.



Please stay home if you are not feeling well or exhibiting any symptoms of illness.

CONFERENCE PROGRAMMING

Conference App | Guidebook

The Ohio BPA State Leadership Conference Guidebook has replaced the traditional conference program and includes useful information like a venue map, event schedules, the Quest scavenger hunt and other important announcements. Information to download the app and 2024 conference guide will be forthcoming!

TEAMTRI Leadership Academy (2-3 Hours)

Leadership Academies are designed to provide a profound learning experience concentrated on a specific topic. **Spots are limited. Please register during the conference registration process.**

TEAMTRI Labyrinth (90-Minute Each)

Participants will use communication, delegation, collaboration, problem solving, and ultimately, leadership to discover the secrets to the Leadership Labyrinth! **Spots are limited. Please register during the conference registration process.**

TEAMTRI Quest | Virtual via Guidebook App

Quest is a digital scavenger hunt that will be held via the Guidebook app during our 2024 conference. Students will complete activities, challenges and interact with other students to earn points towards fabulous prize packages worth up to \$250. *Hint: Serving as a voting delegate earns points!*

On-Site Open Events Testing

In the iPad computer lab (location TBD) students can take Open Events objective tests from 2:00pm-5:00pm. *All Open Events Tests must be completed by 5:00pm.*

Grand Awards Ceremony Live Stream

The Friday morning Grand Awards Ceremony will be streamed live, via Mills James Production and Smart City Internet.

NEW: The Showdown | Hosted by the State Officers & TEAMTRI

The Ohio Association State Officers welcome all members to The Showdown – a high-energy and wildly entertaining contest of talent and skill, combining a lip-sync battle, trivia, and minute-to-win-it challenges. Come to enjoy the show or choose to compete for your own chance at a \$100 prize package! The Showdown will take place Thursday evening immediately following the Torch Award Ceremony.

REGISTRATION INFORMATION

Registration Fees

The registration fees for the 2024 Ohio BPA State Leadership Conference are listed below. Registration fees include all conference materials, a conference t-shirt, trading pins, TEAMTRI activities, conference app, and costs associated with the conference.

Description	Rate if registered by 2/12/24	Late Rate if registered between 2/13/24-2/19/24
Students, Advisors and Chaperones	\$65.00	\$100.00
State Officer Candidates, Campaign Managers and Voting Delegates*	\$65.00	\$100.00
CEAC Member (State or National)	\$0.00	\$0.00
Administrators/Bus Drivers	\$0.00	\$0.00
Current State Officers	\$0.00	\$0.00

****Students who are officer candidates, campaign managers or voting delegates, even if they are also competing, must be registered as a candidate, campaign manager or voting delegates for planning purposes.**

Registration Procedure

All students, advisors and chaperones attending the conference are required to register for the conference using the [online registration system](#) (link will not work until registration officially opens). **Conference registration must be received by February 12, 2024. Payment must be received by March 5, 2024, to avoid late fees.**

Ohio BPA recognizes its members are leaders and engaged students with competing priorities. Competitive event schedule change requests are never guaranteed. **Ohio BPA will attempt to facilitate schedule changes for requests made prior to Friday, March 1, 2024, at 5:00pm. Changes requested after this deadline will be assessed and invoiced a \$25.00 processing fee per request/change.** This includes day-of requests made at the State Leadership Conference. Plan accordingly and have students check their schedules – *personal, school, and work* – before committing to competing at SLC.



25 S. Front Street, MS 604
Columbus, OH 43215-4183
Phone: 614-752-6624
www.bpa.org/ohio

HOTEL INFORMATION

Hotel Rates | \$190 per room per night

The Ohio Association must meet its contractual obligations to the Hyatt Regency Columbus and Hilton Columbus Downtown before we can book blocks at surrounding hotels. Each room – Single, Double and Quad – is \$190/night.

Hyatt Regency | 350 N. High Street, Columbus, Ohio 43215

Hilton Columbus | 402 N. High Street, Columbus, OH 43215

Check-In Procedure

Advisors will be responsible for obtaining room keys from the front desk and distributing them to their chapters. Hotel check-in begins at 3:00pm. Please note sleeping rooms may not be available upon arrival, so plan accordingly. Luggage storage will be available at both the Hyatt & Hilton hotels. **Do not leave items unattended in other areas of the venue.**

Check-Out Procedure

Check-out is PRIOR to the Grand Awards Ceremony on Friday Morning. Luggage storage will be available at both the Hyatt & Hilton hotels. **Do not leave items unattended in other areas of the venue.**

Damage

Any damage to any property or furnishing in the hotel rooms or venue facilities will be the responsibility of the local chapter advisor and school district.

PAYMENT INFORMATION

Remit payment to:

Ohio BPA
c/o Danielle Whitney, Accountant
25 S. Front Street, MS604
Columbus, Ohio 43215

OR – Pay online using a credit card. Ohio BPA will pay the 3% processing fee.

STATE LEADERSHIP CONFERENCE AT-A-GLANCE		
Thursday, March 7, 2024		
Time		Activity
9:00	A.M.	Registration Packet Pick-Up
10:00	A.M.	Competitive Events Begin
12:00	P.M.	Grading Room Opens
1:00-1:50	P.M.	State Officer Candidate Speeches
2:00-2:50	P.M.	Voting Delegate Session
3:00	P.M.	Hotel Check-In
2:00-5:00	P.M.	On-Site Open Event Testing
4:00-5:00	P.M.	Middle Level Awards Ceremony**
8:00-9:00	P.M.	Torch Awards Ceremony**
9:15-10:45	P.M.	THE SHOWDOWN
11:00	P.M.	Curfew
Time		Activity
9:30	A.M.	Doors Open to Grand Awards Ceremony
10:00	A.M.	Grand Awards Ceremony**

****Professional attire is required!**

Listed times are subject to change; please reference the Ohio BPA SLC Guidebook for up-to-date times and locations.

IMPORTANT REMINDERS

Judge Recruitment

Business Professionals of America, Ohio Association, is a career-technical student organization that serves nearly 10,000 students. For the State Leadership Conference to run smoothly, we need: 18 pre-submission technical judges (February 23rd-March 1st), 57 day-of judges*, 68 day-of graders*.

Do you know any professionals interested in judging or grading competitive events? If so, have them sign up here: <https://forms.gle/5FDEXGV5jLBwBu5b8>

*Chapters can receive one (1) registration reimbursement of \$65.00 for every two (2) judges and/or industry professional graders they recruit to sign up **AND** fulfill their responsibilities.

****New BPA Advisors!** Don't have student attendees or competitors this year? Volunteer at SLC in exchange for free conference registration. Contact Serena Ver Weire at Serena.VerWeire@education.ohio.gov if interested.

Technology at State Leadership Conference

Business Professionals of America, Ohio Association will be hosting on-site computer labs (230 laptops and 90+ iPads) for competitions that require AnswerWrite and JudgePro systems. The Ohio Association will also provide AV carts for judged events.

Students competing in programming events (Java, C++, C#, Python, etc.) are required to bring their own laptops that are USB/flash drive compatible.

Voting Delegates

Every Ohio Association chapter is eligible to bring up to five (5) non-competing students to attend the State Leadership Conference to participate in workshops and to serve as a voting delegate for the annual State Officer Elections. Students serving as voting delegates must be registered as such (regardless of if they are also competing) and must attend all election sessions and events.

APG Assignment

All advisors are expected to sign up for one shift as a proctor, grader or contest assistant. Position selection is a part of the conference registration process.

Conduct

The Business Professionals of America Code of Ethics states: "Each individual assumes a number of obligations, one of which defines professional conduct. This Code of Conduct is an extension of the classroom situation. A professional code of conduct is required as would be proper for the classroom. This means that during Business Professionals of America functions, individuals are responsible for maintaining a high professional standard of conduct." Advisors are responsible for the conduct of their students and guests at all times throughout the conference events. **Failure to conduct oneself in the appropriate manner may result in dismissal from the conference, the premise, and disqualification from attending the National Leadership Conference.**

Dress Code | [BPA Policies and Procedures](#), pg. 43

Professional appearance is an important aspect of the overall preparation of Ohio members for the business world. **Business professional attire is required during judged events, election events and all awards ceremonies. Business casual attire is appropriate for Opening Session, tests and workshops.**

Non-Discrimination Policy

Ohio BPA is committed to creating and maintaining a healthy and respectful environment for all attendees. Any behavior in the form of discrimination, harassment or bullying will not be tolerated. It is the responsibility of all attendees to uphold and contribute to this climate.

THINGS TO DO IN COLUMBUS

North Market | Central Ohio's Public Market

North Market is a 145-year-old vibrant public market made up of Ohio's best independent merchants, farmers, and makers. <https://northmarket.org/>

Ohio Statehouse Tours | Capitol Square

Guided tours are available every day, except on state holidays. Please call 614-728-3726 to schedule a tour for groups of more than 10 people. [The Ohio Statehouse](http://TheOhioStatehouse)

COSI | Center of Science and Industry

COSI is a nationally esteemed science center that has delighted Central Ohio with all things science for 58 years. For groups of 12+: \$10.50 per person, all teachers have free entry. The Titanic exhibit will also be happening at this time and would be an additional \$10 to attend. COSI recommends calling in early February to schedule your visit. [School Field Trips - COSI](http://SchoolFieldTrips-COSI)

National Veterans Memorial and Museum | E. Broad Street

This museum is the only place where the stories of our veterans, their families and the Fallen – across all branches of service and all eras of conflict – are told together. <https://nationalvmm.org/>

Easton Town Center

Easton features 200+ best-in-class retailers alongside exciting dining options, Ohio's largest movie theater and pedestrian-friendly open-air town squares, fountains, and parks. <https://eastontowncenter.com/>

Ohio History Center | Bring History to Life

Visit the Ohio History Center, the state's repository for comprehensive collections of materials in the fields of history, prehistory and natural history. It also houses the state's archives and historical library. <https://www.ohiohistory.org/education/field-trips/>

Buca di Beppo Columbus | Arena District

In the spirit of Italian culture, our group menus are served family-style, meant to be shared and feature our large Buca di Beppo portions! Our fun and festive semi-private dining rooms are uniquely decorated making Buca the perfect place for hosting your banquet or gathering. Contact Anne Anderson for reservations, carryout options and questions: aanderson@earlenterprise.com or 614-821-0196.