

2024 SLC Preliminary Agenda

Sheraton West Des Moines Hotel
1800 50th Street
West Des Moines, Iowa 50266

**PLEASE NOTE EXACT TIMES OF EVENTS ARE SUBJECT
TO CHANGE BASED ON REGISTRATION NUMBERS**

Sunday, February 16, 2025

11:00 a.m.	Secondary/Post-secondary Officer Team Meeting	
11:30 a.m.	Conference Registration, Preconference Area	
2:00 p.m.	Registration moves to Conference HQ (Room TBA)	
12:00 p.m.	All Competition Begins All events will be held at the hotel.	
12:00 p.m.	C#, C++, JAVA Programming, Python Programming, S, PS	TBA
1:00 p.m.	Prepared Speech, Present, PS.....	TBA
1:30 p.m.	Ethics & Professionalism, S, PS Prepare	TBA
	Ethics & professionalism, S, PS Present	TBA
Special Note	Students must provide their own computer with appropriate software to take computer lab events. Internet access will be provided for uploading of completed files. No technical assistance will be given.	
1:00-3:00 p.m. (Section 1)	Competitive Events (Lab Events at Hotel) Secondary and Post-secondary Specific room assignments will be listed on the final schedule.	
	S, PS Fundamental Word Processing	SHERATON
	S, PS Intermediate Word Processing	SHERATON
	S, PS Advanced Word Processing	SHERATON
	S, PS Integrated Office Applications	SHERATON
	S, PS Basic Office Systems & Procedures.....	SHERATON
	S, PS Adv. Office Systems & Procedures.....	SHERATON
	S, PS Fundamental Spreadsheet Applications	SHERATON
	S, PS Advanced Spreadsheet Applications	SHERATON
	S, PS Database Applications	SHERATON
	S, PS Legal Office Procedures	SHERATON
	S, PS Medical Office Procedures.....	SHERATON
	S, PS Administrative Support Team	SHERATON
	S, PS Fundamental Desktop Publishing (Only MS Publisher Provided)	SHERATON
	S, PS Fundamentals of Web Design.....	SHERATON
	S, PS Health Ins & Medical Billing.....	SHERATON
	S, PS Health Administration Procedures	SHERATON
2:00 p.m.	C#, C++, JAVA Programming, Python Programming, S, PS.....	TBA
	Computer Animation Team, S.....	TBA
	Computer Modeling S, PS, Present.....	TBA
	Ethics & Professionalism, S, Prepare	TBA
	Ethics & Professionalism, S, Present.....	TBA
	Financial Analyst Team, Prepare, S, PS	TBA
	Financial Analyst Team, Present S, PS.....	TBA
	Admin. Support Research Individual, Present, S, PS, Present	TBA
	Website Design Team. PS	TBA
	Network Design Team, PS.....	TBA

2:10 p.m.	Contemporary Issues, PS, Prepare.....	TBA
	Contemporary Issues, PS, Present	TBA
	Visual Design Team - Pilot, S, PS	TBA
2:30 p.m.	Network Design Team, S, Prepare	TBA
	Network Design Team, S, Present.....	TBA
	Website Development Team S, Present.....	TBA
2:45 p.m.	Entrepreneurship, PS	TBA

Special Note **Students must provide their own computer with appropriate software to take computer lab events. Internet access will be provided for uploading of completed files. No technical assistance will be given.**

3:00-5:00 p.m. (Section 2) Competitive Events (Lab Events at Hotel) **Secondary and Post-secondary**
Specific room assignments will be listed on the final schedule.

S, PS Fundamental Word Processing.....	SHERATON
S, PS Intermediate Word Processing	SHERATON
S, PS Advanced Word Processing	SHERATON
S, PS Integrated Office Applications.....	SHERATON
S, PS Basic Office Systems & Procedures.....	SHERATON
S, PS Adv. Office Systems & Procedures.....	SHERATON
S, PS Fundamental Spreadsheet Applications	SHERATON
S, PS Advanced Spreadsheet Applications	SHERATON
S, PS Database Applications	SHERATON
S, PS Legal Office Procedures	SHERATON
S, PS Medical Office Procedures.....	SHERATON
S, PS Administrative Support Team	SHERATON
S, PS Fundamental Desktop Publishing	SHERATON
S, PS Fundamentals of Web Design	SHERATON
S, PS Health Ins & Medical Billing	SHERATON
S, PS Health Administration Procedures.....	SHERATON

3:00 p.m.	Network Design Team, S.....	TBA
	Digital Media Production, PS.....	TBA
	Video Production Team, PS.....	TBA
	Presentation Team, PS.....	TBA
	Broadcast News Production Team, PS	TBA

Open Testing 3:00 – 6:00 Bennigans **Secondary and Post Secondary Objective and Open Events** (designated as online) will be scheduled by the advisor prior to SLC between February 3-14 or taken at the hotel (Room TBA) – no one will be admitted after 5 p.m. **Students must provide their own computer** with ability to connect to WiFi if taking at the hotel. No technical assistance will be provided by BPA staff.

3:30 p.m.	Administrative Support Research Individual, S.....	TBA
	Presentation Individual, PS.....	TBA
	Interview Skills, S.....	TBA
	Podcast Production Team, S, Present.....	TBA
3:40 p.m.	Small Business Management Team, Prepare, PS.....	TBA
	Small Business Management Team, Present, PS	TBA
4:00 p.m.	Graphic Design Promotion, S, PS Present.....	TBA
	Prepared Speech, PS	TBA
4:10 p.m.	Small Business Management Team, Prepare, S.....	TBA
	Small Business Management Team, Present, S.....	TBA

4:20 p.m. –	College Accounting and Advanced College Accounting, PS	TBA
6:00 p.m.	Payroll Accounting and Managerial Accounting, PS	TBA
	Fundamental Accountings and Advanced Accounting, S.....	TBA
	Payroll Accounting, S.....	TBA
	Banking & Finance, S, PS.....	TBA
	Personal Financial Management, S, PS.....	TBA
	ICD-10-CM Medical Diagnostic Coding, S, PS.....	TBA
4:40 p.m.	Human Resource Management, PS, Prepare	TBA
	Human Resource Management, PS, Present.....	TBA
Special Note	Students must provide their own computer with appropriate software to take computer lab events. Internet access will be provided for uploading of completed files. No technical assistance will be given.	
5:00-7:00 p.m. (Section 3)	Competitive Events (Lab Events at Hotel) Secondary, Post-Secondary Room assignments will be listed on the final schedule.	
	S, PS Fundamental Word Processing	SHERATON
	S, PS Intermediate Word Processing	SHERATON
	S, PS Advanced Word Processing.....	SHERATON
	S, PS Integrated Office Applications	SHERATON
	S, PS Basic Office Systems & Procedures	SHERATON
	S, PS Adv. Office Systems & Procedures	SHERATON
	S, PS Fundamental Spreadsheet Applications	SHERATON
	S, PS Advanced Spreadsheet Applications	SHERATON
	S, PS Database Applications	SHERATON
	S, PS Legal Office Procedures	SHERATON
	S, PS Medical Office Procedures	SHERATON
	S, PS Administrative Support Team.....	SHERATON
	S, PS Fundamental Desktop Publishing (Only MS Publisher Provided)	SHERATON
	S, PS Fundamentals of Web Design	SHERATON
	S, PS Health Ins & Medical Billing.....	SHERATON
	S, PS Health Administration Procedures	SHERATON
5:50 p.m.	Advanced Interview Skills, S.....	TBA
6:05-7:25 p.m.	College Accounting and Advanced College Accounting, PS.....	TBA
	Payroll Accounting and Managerial Accounting, PS.....	TBA
	Fundamental Accountings and Advanced Accounting, S	TBA
	Payroll Accounting, S.....	TBA
	Banking & Finance, S, PS.....	TBA
	Personal Financial Management, S, PS.....	TBA
	ICD-10-CM Medical Diagnostic Coding, S, PS.....	TBA
6:15 p.m.	Graphic Design Promotion, PS, Present	TBA
6:20 p.m.	Interview Skills, PS	TBA
6:25 p.m.	Computer Animation Team, S, PS	TBA
6:30 p.m.	C++ Programming (testing closes at 8:00 p.m.).....	TBA
	Java Programming (testing closes at 8:00 p.m.).....	TBA
	Visual Basic Programming (testing closes at 8:00 p.m.).....	TBA
	Computer Animation Team, S	TBA
	Podcast Production Team, PS.....	TBA

6:30-8:00 p.m.	College Accounting and Advanced College Accounting, PS	TBA
	Payroll Accounting and Managerial Accounting, PS	TBA
	Fundamental Accountings and Advanced Accounting, S.....	TBA
	Payroll Accounting, S.....	TBA
	Banking & Finance, S, PS.....	TBA
	Personal Financial Management, S, PS	TBA
6:35 p.m.	Advanced Interview Skills, PS.....	TBA
7:00 p.m.	Economic Research Individual, S.....	TBA
	Economic Research Team, S.....	TBA
	Health Research Presentation, S	TBA
7:15 p.m.	User Exper Design Team, S, PS.....	TBA
7:35 p.m.	Health Research Presentation, PS	TBA
	Financial Analyst Team S, PS	TBA
9:30 p.m.	Advisor's Professional Development	
10:00 p.m.	Secondary and Post-secondary Entertainment (Entertainment)	
Midnight	Curfew, S	

Preliminary

Monday, February 17, 2025

Post-Secondary Delegates

- 7:30 a.m. Campaign Managers and Candidates Meet
- 7:40 a.m. Campaign Posters in Place
- 7:50 a.m. Head Voting Delegates Meet
- 8:00 a.m. Meet the Candidates
- 8:10 a.m. General Session—Special Recognitions, Torch Award Ceremony, Torch Awards, Candidate Speeches, Miracle Minute
- 8:50 a.m. Caucuses & Chapter Sharing
- 9:10 a.m. Delegate Voting
- 10:00 a.m. Officer Farewells, Install Officers
- 10:30 a.m. Awards Session (or immediately after 10:00 a.m. event)
- Before Noon Post-Secondary Members Check Out of Hotel

8:30 a.m. Secondary Competitive Events Begin

- 8:30 a.m. Human Resource Management Section 1, S, Prepare..... TBA
- Human Resource Management Section 1, S, Present TBA
- User Experience Design Team using Adobe XD®, Present..... TBA
- 8:55 a.m. Broadcast News Production Team, Present, S..... TBA
- 9:30 p.m. Extemporaneous Speech Section 1, S, Prepare TBA
- Extemporaneous Speech Section 1, S, Present TBA
- 10:00 a.m. Presentation Team, S, Present..... TBA
- 10:30 a.m. Administrative Support Research Individual, S..... TBA
- Economic Research Project Individual, S TBA
- Presentation Individual, S, Present TBA
- Video Production Team, S..... TBA
- Digital Publishing, S..... TBA
- 10:45 a.m. Human Resources Management Section 2, S, Prepare, TBA
- Human Resources Management Section 2, S, Present,..... TBA
- 11:00 Graphic Design Promotion, S, Present..... TBA
- 1:00 p.m. Global Marketing Team, S..... TBA
- Human Resource Management Section 2, S, Prepare TBA
- Human Resource Management Section 2, S, Present..... TBA

Open Testing **Secondary Objective and Open Events** (designated as online) will be scheduled by the advisor prior to SLC
1:00-5:00 p.m. between February 3-14 or taken at the hotel (Room TBA) – no one will be admitted after 4 p.m. **Students**
Bennigans **must provide their own computer** with ability to connect to WiFi if taking
at the hotel. No technical assistance will be provided by BPA staff.

- 1:10 p.m. Entrepreneurship, S, Present..... TBA
- 1:15 p.m. Parliamentary Procedure Team, S, Prepare TBA
- Parliamentary Procedure Team, S, Present..... TBA
- 1:30 p.m. Human Resources Management Section 2, S, Prepare, TBA
- Human Resources Management Section 2, S, Present,..... TBA
- Web Site Design Team, S, Present..... TBA
- Extemporaneous Speech Section 2, S, Prepare TBA
- Extemporaneous Speech Section 2, S, Present TBA
- 2:00 p.m. Economic Research Team, S, Present..... TBA

2:40 p.m.	Interview Skills, S, Present.....	TBA
3:15 p.m.	Prepared Speech, S, Present.....	TBA
3:40-4:50 p.m.	Fundamental Accountings and Advanced Accounting, S.....	TBA
	Payroll Accounting, S.....	TBA
	Banking & Finance, S,.....	TBA
	Personal Financial Management, S.....	TBA
	Medical Coding, S.....	TBA
3:45 p.m.	Digital Media Production.....	TBA
4:00 p.m.	Extemporaneous Speech Section 3, S, Prepare.....	TBA
	Extemporaneous Speech Section 3, S, Present.....	TBA
4:55-6:15 p.m.	Fundamental Accountings and Advanced Accounting, S.....	TBA
	Payroll Accounting, S.....	TBA
	Banking & Finance, S,.....	TBA
	Personal Financial Management, S.....	TBA
	Medical Coding, S.....	TBA
4:45 p.m.	Advanced Interview Skills, S.....	TBA
Special Note	Finals will start within 30 min. after the last preliminary section is done.	
	Judged Events, Finals Where Needed <i>Secondary Delegates</i>	
TBA	Extemporaneous Speech Final, Prepare.....	TBA
TBA	Extemporaneous Speech Finals, Present.....	TBA
TBA	Prepared Speech, Present.....	TBA
TBA	Human Resource Management Finals, Present.....	TBA
9:30-11 p.m.	Entertainment in Main Ballroom	
Midnight	Curfew	

Tuesday, February 18, 2025

Secondary Delegates

7:30 a.m.	Campaign Managers and Candidates Meet
7:40 a.m.	Campaign Posters in Place
7:50 a.m.	Head Voting Delegates Meet
8:00 a.m.	Meet the Candidates
8:15 a.m.	General Session—Special Recognitions, Torch Award Ceremony, Torch Awards, Candidate Speeches, Miracle Minute
9:15 a.m.	Caucuses & Chapter Sharing
10:15 a.m.	Delegate Voting
Before	Secondary Members Check Out of Hotel
11:30 a.m.	
11:30 a.m.	Officer Farewells, Install Officers
12:00 p.m.	Awards Session (or immediately after the 11:30 p.m. event)