

Home is where your herd is...



Come Home to BPA

March 2-5, 2022
Fort Worth, Texas
State Leadership Conference
A, ML, S, & PS Program



TEXAS
BUSINESS
PROFESSIONALS
of **AMERICA**

Giving Purpose to Potential

TABLE OF CONTENTS

Conference at a Glance	3
Texas BPA University Sessions	5
2021-2022 State Officers	8
Schedule of Activities	9
General Information	11
Competitive Events	
Associate Division Schedule	16
Middle Level Division Schedule	18
Secondary Division Schedule / Post-Secondary Division Schedule	19
Conference Dress Code	22
Guidelines for Appropriate Computer Usage	24
Conference Guidelines for Delegate Conduct	25
Academic Integrity Policy	26
Social Media Policy	27
Responsibility Information	28
State Board of Directors, Texas Association	30
Secondary State Advisory Committee	30
State Conference Chairs	30
SLC Item Request Form	31
State Competitive Event Winners	
Associate Division	32
Middle Level Division	40
Secondary Division	42
Post-Secondary Division	50
Sponsors	52
Map	
Convention Center Map	53

A Special Thank You

A special thank you to all judges, administrators, proctors, graders, and advisors;
Texas Education Agency; BPA Texas Board of Directors;
All Texas BPA Chapters
for making the 2022 State Leadership Conference a success.
WE APPRECIATE YOUR VOLUNTEER AND SPONSORSHIP EFFORTS!
See pages 55 for a complete list of sponsors.

Your participation in this conference constitutes permission to the Business Professionals of America, Texas Association to use your photographic or video graphic image in state publications and promotions both digital and in print.

Conference at a Glance

Tuesday, March 1, 2022	
1:00 p.m. – 5:00 p.m.	Board of Directors Meeting
Wednesday, March 2, 2022	
8:00 a.m. – 12:00 p.m.	Board of Directors Meeting
1:00 p.m. – 10:00 p.m.	Registration Open / Conference Headquarters
3:00 p.m. – 4:00 p.m.	Administrators/Proctors/Graders Meeting 1
4:00 p.m. – 6:00 p.m.	Special Recognition Award Reception – Statesman Torch Award, Distinguished Service Award, TX Local Advisor Award, Pin Design Award, T-Shirt Award, BPA Cares
8:00 p.m. – 10:00 p.m.	Opening Session
10:00 p.m. – 10:30 p.m.	Intern Meeting
Midnight Curfew	
Thursday, March 3, 2022	
6:00 a.m. – 10:00 p.m.	Conference Headquarters/Test Distribution Room
6:00 a.m. – 12:00 p.m.	Registration Open
7:00 a.m. – 8:00 a.m.	Administrators/Proctors/Graders Meeting 2
8:00 a.m. – 5:00 p.m.	Exhibits Open / BPA Booth Open
8:00 a.m. – 8:30 a.m.	All Divisions Competitive Events
9:00 a.m. – 5:00 p.m.	Leadership Academy and Other Leadership Sessions
9:00 a.m. – 10:00 p.m.	Grading Room Open
1:00 p.m. – 2:30 p.m.	Parliamentary Procedure Team On-Line Written Test
5:00 p.m. – 6:00 p.m.	Officer Candidate Set-up/Review Meeting
6:00 p.m. – 8:00 p.m.	Second General Session
8:00 p.m. – 9:30 p.m.	Officer Campaign Rally/Election
Midnight Curfew	

Conference at a Glance continued....

Friday, March 4, 2022	
6:00 a.m. – 10:00 p.m.	Conference Headquarters/Test Distribution Room
7:00 a.m. – 6:00 p.m.	All Divisions Competitive Events
8:00 a.m. – 5:00 p.m.	Exhibits Open / BPA Booth Open
8:00 a.m. – 6:00 p.m.	Intern Room
9:00 a.m. – 5:00 p.m.	Leadership Academy / Other Leadership Sessions
8:00 a.m. – 2:00 p.m.	Grading Room Open
12:00 p.m. – 6:00 p.m.	All Divisions Open Competitive Events
7:00 p.m. – 11:00 p.m.	All Divisions Special Event 7:00 p.m. – 8:00 p.m. Early Admission with purchase of Special Olympic Donation / 8:00 p.m. – 11:00 p.m. General Admission
Midnight Curfew	
Saturday, March 5, 2022	
6:00 a.m. – 6:00 p.m.	Conference Headquarters/Test Distribution
8:00 a.m. – 12:00 p.m.	Final Competitive Events
8:00 a.m. – 6:00 p.m.	Exhibits Open
10:00 a.m. – 1:00 p.m.	Associate/Middle Level Division Awards Session
2:30 p.m. – 5:30 p.m.	Secondary/Post-Secondary Division Awards Session

TEXAS BPA

Leadership Academy



*"Home is where your Herd is
.....come home to BPA"*

Schedule

March 3, 2022

- 9am-9:45am Orientation to the TX BPA State Leadership Academy
Roberta Sams & Jack Hedrick

- 10am-10:45am Rock Star Leadership
Rhameil Sampson

- 11am-11:45am The BIG Goal-Setting Guide
Rhameil Sampson

- 1pm-1:45pm Epic K-ommunication Failures: Critical Mistakes that Leaders Make
Brandi Liberty

- 2pm-2:45pm Orientation to the TX BPA State Leadership Academy
Roberta Sams & Jack Hedrick

- It's Never too Late to Teach an "Old" Dog New Tricks (Room 108)
Rhameil Sampson

- 3pm-3:45pm What happens when organizations refuse to change?
Brandi Liberty

- 4pm-4:45pm Interactive Teambuilding/Leadership Course
All Team Members

Room 100 for all sessions except those noted as Room 108.



TEXAS BPA

Leadership Academy



*"Home is where your Herd is
.....come home to BPA"*

Schedule

March 4, 2022

- 9am-9:45am Rock Star Leadership
Rhameil Sampson
- 10am-10:45am Effective Relationship-Building and Negotiation Strategies
Brandi Liberty
- 11am-11:45am The BIG Goal-Setting Guide
Rhameil Sampson
- 1pm-1:45pm Epic K-ommunication Failures: Critical Mistakes that Leaders Make
Brandi Liberty
- 2pm-2:45pm It's Cheaper Than Jail: Dealing with Difficult People
Brandi Liberty
- Advisors:Managing Chaos (Room 108)
 Roberta Sams & Jack Hedrick
- 3pm-3:45pm What happens when organizations refuse to change?
Brandi Liberty
- It's Never too Late to Teach an "Old" Dog New Tricks (Room 108)
 Rhameil Sampson
- 4pm-4:45pm Interactive Teambuilding/Leadership Course
All Team Members

Room 100 for all sessions except those noted as Room 108.



Other Student Sessions – in Fort Worth Convention Center on Thursday-Friday, March 3-4, 2022 in Room 108

Thursday, March 3 10 am: BPA – *How to Beat the Clock* given by state officers and regional presidents in Room 108. Attend and learn more about time management and more.

Thursday, March 3 11 am: BPA – *Together We Lead* given by state officers and regional presidents in Room 108. Attend and learn more about BPA including running for office, leadership responsibilities, Torch Awards, BPA activities, and more.

Thursday, March 3 12 pm: *And Now Presenting* – given by state officers and regional presidents in Room 108. Attend and learn more about presentation skills and more.

Thursday, March 3 1 pm: *For Seniors Only – BPA and Beyond* given by Carolyn Carrier-Williams, Post-Secondary Division Board Member in Room 108. Attend this session and learn how you can become a Post-Secondary member or an Alumni member. Information about running for a Post-Secondary officer position will be discussed.

Thursday, March 3 2 pm: *It's Never Too Late to Teach an Old Dog New Tricks*, in Room 108 by the Leadership Academy.

Thursday, March 3 3 pm: *And Now Presenting* – given by state officers and regional presidents in Room 108. Attend and learn more about presentation skills and more.

Thursday, March 3 4 pm: *BPA Leading Into The Future* given by board member, Beverly Trollinger, in Room 108 to focus on air, attitude, carriage, poise, polish, pose, posture, presence AND formalities, protocol, and rules.

Friday, March 4 10 am: Attend in Room 108 and learn how to use *Job, Ready, Dress* effectively when you go on a job interview. Session given by the Fashion Institute of Design & Merchandising.

Friday, March 4 11 am: Attend in Room 108 and learn how to use *The Future is Now: Social, Digital, and New Media Marketing* effectively in business. Session given by the Fashion Institute of Design & Merchandising.

Friday, March 4 12 pm: *For Seniors Only – BPA and Beyond* given by Carolyn Carrier-Williams, Post-Secondary Division Board Member in Room 108. Attend this session and learn how you can become a Post-Secondary member or an Alumni member. Information about running for a Post-Secondary officer position will be discussed.

Friday, March 4 1 pm: BPA – *Together We Lead* given by state officers and regional presidents in Room 108. Attend and learn more about BPA including running for office, leadership responsibilities, Torch Awards, BPA activities, and more.

Teacher Sessions –

Friday, March 4 2 pm: *Advisors Managing Chaos*, in Room 108 by the Leadership Academy.

Friday, March 4 3 pm: *It's Never Too Late to Teach an Old Dog New Tricks*, in Room 108 by the Leadership Academy.

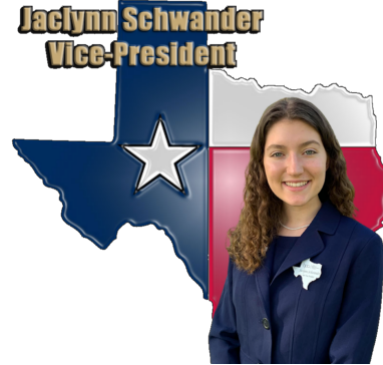
Friday, March 4 4 pm: *BPA 101 For Advisors* given by board members in Room 108. Attend and learn everything you wanted to know to help you be the BEST BPA advisor.

2021-2022 State Officers

Sophia Silva
President



Jaclynn Schwander
Vice-President



Varsha Namboodiri
Secretary



Brianna Villareal
Historian



Kimberly Espinosa
Sargeant-at-Arms



Jose Jimenez
Parliamentarian



Mahith Bandi
Reporter



SCHEDULE OF ACTIVITIES

POST SECONDARY, SECONDARY, ASSOCIATE AND MIDDLE LEVEL DIVISIONS

Tuesday, March 1, 2022

Time	Event	Location
1:00 p.m. to 5:00 p.m.	Board of Directors Meeting	Omni Fort Worth Hotel

Wednesday, March 2, 2022

Time	Event	Location
8:00 a.m. to 12:00 p.m.	Board of Directors Meeting	Omni Fort Worth Hotel
1:00 p.m. to 10:00 p.m.	Registration	FWCC Room 102
3:00 p.m. to 4:00 p.m.	Administrators / Proctors / Graders Meeting 1	FWCC Ballroom A
4:00 p.m. to 6:00 p.m.	Special Recognition Awards Reception	FWCC Exhibit Hall BC
8:00 p.m. to 10:00 p.m.	Opening Session	FWCC Exhibit Hall BC
10:00 p.m. to 10:00 p.m.	Intern Meeting	FWCC Exhibit Hall BC
Midnight	Curfew	

Thursday, March 3, 2022

6:00 a.m. to 10:00 p.m.	Conference Headquarters / Test Distribution Open	FWCC Room 102
6:00 a.m. to 12:00 p.m.	Registration	FWCC Room 102
7:00 a.m. to 8:00 a.m.	Administrators / Proctors / Graders Meeting 2	FWCC Room 100
8:00 a.m. to 5:00 p.m.	Exposition	FWCC Exhibit Hall BC
8:00 a.m. to 8:30 p.m.	All Divisions Competitive Events	Beginning page 16
9:00 a.m. to 5:00 p.m.	Leadership Academy	FWCC Room 100
9:00 a.m. to 8:00 p.m.	Conflict Testing (STATE ADVISOR APPROVED)	FWCC Ballroom BC
10:00 a.m. to 10:00 p.m.	Grading Room Open	FWCC Room 104
1:00 p.m. to 2:30 p.m.	Parliamentary Procedure Team Written Test	FWCC Ballroom BC
5:00 p.m. to 6:00 p.m.	Campaign Rally Set-up/Candidate Review Meeting	FWCC Exhibit Hall A
6:00 p.m. to 8:00 p.m.	2nd General Session/Officer Candidate Speeches	FWCC Exhibit Hall BC
8:00 p.m. to 9:30 p.m.	Officer Campaign Rally / Voting	FWCC Exhibit Hall A
Midnight	Curfew	

SCHEDULE OF ACTIVITIES *continued*

SECONDARY, ASSOCIATE AND MIDDLE LEVEL DIVISIONS

Friday, March 4, 2022

6:00 a.m. to 10:00 p.m.	Conference Headquarters/Test Distribution	FWCC Room 102
7:00 a.m. to 6:00 p.m.	All Divisions Competitive Events	Beginning page 16
8:00 a.m. to 12:00 p.m.	Conflict Testing (STATE ADVISOR APPROVED)	FWCC Ballroom BC
8:00 a.m. to 5:00 p.m.	Exposition	FWCC Exhibit Hall BC
8:00 a.m. to 5:00 p.m.	Leadership Academy	FWCC Room 100
8:30 a.m. to 10:00 p.m.	Grading Room Open	FWCC Room 104
12:00 p.m. to 6:00 p.m.	Open Competitive Events	FWCC Ballroom BC
7:00 p.m. to 11:00 p.m.	Special Event	FWCC Exhibit Hall A
Midnight	Curfew	

Saturday, March 5, 2022

6:00 a.m. to 6:00 p.m.	Conference Headquarters/Test Distribution	FWCC Room 102
8:00 a.m. to 10:00 a.m.	Final Competitive Events	FW Convention Center
8:00 a.m. to 5:00 p.m.	Exposition	FWCC Exhibit Hall BC
10:00 a.m. to 1:00 p.m.	Awards Ceremony – Associate & Middle Level	FWCC Exhibit Hall BC
2:30 p.m. to 5:30 p.m.	Awards Ceremony – Post Sec. & Sec. Division	FWCC Exhibit Hall BC

Sunday, March 6, 2022

9:00 a.m. to 12:00 p.m.	Board of Directors Meeting	Omni Fort Worth Hotel
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**Rooms & times are subject to change due to conditions
beyond BPA's control.**

**All Competitive and Conference Events
will take place in the Fort Worth Convention Center.**

GENERAL INFORMATION

POST SECONDARY, SECONDARY, ASSOCIATE, AND MIDDLE LEVEL REGISTRATION

The chapter advisor should pick up all materials that will include name badges, conference t-shirts, and other necessary information for the entire chapter delegation at the registration desk in the Fort Worth Convention Center Room 102 beginning Wednesday, March 2, 2022 from 1:00 p.m. to 10:00 p.m.

CONFERENCE NAME BADGES

Conference name badges must be worn at all times. The name badges serve as a ticket to all official functions including general sessions. Wear the badge in plain sight to ensure your admittance to conference activities. Replacement name badges will cost **\$5.00** in conference headquarters – **Fort Worth Convention Center Room 102.**

No student will be allowed into a competitive event site without his/her name badge – **NO EXCEPTIONS.**

Only contestants and authorized competitive events personnel will be allowed at the competition sites.

Security will enforce this policy. Students will be disqualified if their advisor is at the event and the advisor is not an administrator, proctor, or authorized competitive events personnel.

OPENING SESSION

All conference attendees, students, advisors, and guests must be in **professional dress** for the Opening Session in the Fort Worth Convention Center Exhibit Hall BC. All **interns** will meet immediately after the Opening Session for a brief meeting.

OFFICER CANDIDATE, SPEECH, AND CAMPAIGN RALLY SET-UP AND REVIEW MEETING

On Thursday, March 3, 2022, the 2022-2023 secondary state and national officer candidates will give their speech during the Second General Session. On Thursday, March 3, 2022, the 2022-2023 campaign rally set-up is from 5:00 p.m. until 6:00 p.m. in the Fort Worth Convention Center Exhibit Hall A. Campaign Rally and Voting will take place from 8:00 p.m. – 9:30 p.m. The first 45 minutes of the Campaign Rally is for Voting Delegates only; the last 45 minutes will be open to all.

ADMINISTRATORS/PROCTORS/GRADERS MEETING

A **MANDATORY** meeting for all Administrators, Proctors, and Graders will be held on Wednesday afternoon at 3:00 p.m. in the Fort Worth Convention Center Ballroom C and Thursday morning at 7:00 a.m. in Room 108.

2022 EXHIBITS OPEN

The Business Professionals of America Exhibitors will be open **Thursday through Saturday** during the conference. **The exhibits will be located just inside Exhibit Hall BC.** These will include but are not limited to fund-raising companies, technology, and educational related information.

POST SECONDARY, SECONDARY, ASSOCIATE, & MIDDLE LEVEL OPEN COMPETITIVE EVENTS

All Conference attendees will take the open competitive events in the Fort Worth Convention Center in Ballroom AB on the second floor. The open competitive events will be offered on Friday from 12:00 p.m. – 6:00 p.m. for all divisions – Middle Level, Associate, Secondary, and Post-Secondary. Open events will be taken on laptops. Texas Merit Scholar Open Event will also be offered. Winners of the Texas Merit Scholar must receive 90% correct answers to be recognized.

SPECIAL RECOGNITION AWARDS RECEPTION

The reception will take place on Wednesday from 4:00 p.m. – 6:00 p.m. in Exhibit Hall BC of the Fort Worth Convention Center. Recognized during this time will be the Statesman Torch Award winners, the Distinguished Service Award winners, the Texas Outstanding Local Advisor Award winners, the Pin Design winners, the T-shirt Design winner, the BPA Cares Award winner, and Social Media Buzz Award. All chapter members, advisors, and family are invited to attend.

PRE-SUBMIT PROJECT CONTESTS

Students **MUST** bring multiple copies of your project with you to your competition for both prelims and finals.

ADVANCED INTERVIEW SKILLS JUDGED EVENT

Contestants, please bring your portfolio at your scheduled interview time. **Contest Administrator or Proctor must return your portfolio before you leave the preliminary and final round.** Contest Administrator or Proctor **MUST** return your portfolio prior to the end of the preliminary round and the final round.

SECONDARY PARLIAMENTARY PROCEDURE TEAM MEMBERS

Secondary Parliamentary Procedures Team members will take the written test beginning at 1:00 p.m. in Ballroom AB on the second floor of the Fort Worth Convention Center on **Thursday, March 3**. Contest will take place on laptops provided.

DRESS CODE

Conference attendees are expected to present themselves in professional attire. Conference dress code is outlined on pages 22-23. Please make note of the Special Event dress code.

JUDGE'S COMMENT SHEET

Contestants in judged events will hand their stamped #10 addressed envelope for comments directly to the judges instead of the contest proctor. Only **addressed** envelopes with **stamps** will be mailed. All others will be discarded. Judges' comments will be returned for those contestants providing a stamped envelope(s) addressed to the local advisor, with the contestant ID number, school name and the contest name on the flap. The envelope(s) must be given to the contest judges at the time of the contest.

JUDGED EVENTS REQUIRING PROJECTORS

Competitors requiring a projection system for their competition must bring their own projectors and other necessary equipment. Projection surfaces will be provided.

INTERNET ACCESS & CELL PHONE USAGE

Internet access will not be provided on-site for any SLC competition; however, contestants/teams may provide their own access to be used for their presentation to the judges. Otherwise, **cell phone usage is not allowed during competition, sessions, and awards.**

ADMINISTRATORS/PROCTORS/GRADERS

Sixty minutes prior to the start of the event, administrators will pick up their contest box in the Conference Headquarters located in the Fort Worth Convention Center Room 102. If helping with a morning contest, Advisors administering or proctoring a JUDGED event will pick up breakfast in the judges' holding room. If helping with an afternoon event, you will pick up lunch in the judges' holding room. Advisors administering, proctoring, or grading a NON-JUDGED event will be served lunch or dinner on Thursday in the Grading Room, Room 104, or Friday lunch in the same location. **Judged event Proctors will go to the contest HQ 45 minutes prior to event, sign in to get a lunch ticket. Proctors will present the ticket at the Judges holding area – Ballroom A to pick up a meal to go before going to the contest room. Non-judged event Proctors will go to the contest HQ 45 minutes prior to event, sign in to get a dinner ticket. Non-judged event Proctors will turn in the ticket at the Grading Room – Room 104 – for a lunch or dinner. Please note that the meal in the Grading Room is specifically for those advisors who spend several hours grading contests. If you administer or proctor a computer graded event, a meal will not be provided.**

FUNDAMENTAL DESKTOP PUBLISHING/ADVANCED DESKTOP PUBLISHING

Post-Secondary, Secondary, and Associate Desktop Publishing contestants are permitted to use Mac computers. **Students bringing their own computer must also bring printer, 50 foot extension cord, and be responsible for their own set-up. PLEASE NOTE:** These two competitions will take place on Thursday, March 3.

WRITTEN AND COMPUTER CONTESTS

All written and computer events will be 60 minutes in length because of time constraints.

CELL PHONES

Cell phone use is not permitted for those events requiring a Prep.

LOST BADGES

There will be a \$5.00 charge for any replacement badges during the conference. Please report to Registration/Conference Headquarters in the Fort Worth Convention Center Room 102 for replacement.

SECOND GENERAL SESSION

Officer Candidate speeches will be delivered during the Second General Session. Voting delegates, two student members per chapter, must be seated for roll call at 6 pm and cannot leave until the session ends.

WRITTEN AND COMPUTER CONTESTS CONFLICTS

Any non-judged event conflicts **must be approved by Diana Weber, State Advisor, prior to SLC.** Conflicts are only accepted when there is a conference conflict, not a school conflict.

PHOTORAMA

Students taking pictures during the SLC can bring them to the Intern Desk located in Room 101 of the Fort Worth Convention Center to be downloaded into the Photorama displayed at the Awards Session.

CONFERENCE SPECIAL EVENT – EXHIBIT HALL A IN THE FORT WORTH CONVENTION CENTER

First Part of the Special Event is for the first 500 attendees who donate \$10 for Special Olympics. Those students will participate in the Casino events and Inflatables for special prizes from 7:00 p.m. – 8:00 p.m. The Casino Events and Inflatables for all others will take place from 8:00 p.m. – 11:00 p.m. Advisors are expected to chaperone. All attendees must wear long pants, their conference t-shirt, and socks for the inflatables. Your conference t-shirt **MUST NOT BE ALTERED** in any way.

2022 ANNUAL OUTSTANDING CHAPTER AWARD

A trophy will be presented to the Secondary chapter with the most winners. A team constitutes 1 win and an individual constitutes 1 win. A “win” equates to an announcement during the Awards Ceremony – qualifiers or alternates. **You must be present to win.** The trophy will be presented at the awards ceremony.

NUMBER OF AWARD WINNERS TO BE CALLED ON STAGE

Open Events – **top 6**

All divisions – Non judged individual – **top 8 (5 NQ and 3 NA)**

All divisions – Non judged team – **top 5 teams (2 NQ and 3 NA)**

Secondary judged individual and team – **top 8 or 9 (all finalists)**

ML judged events that have finals – **top (all finalists)**

ML and Associate judged individual without finals – **top 6 (3 NQ and 3 NA)**

ML and Associate judged team events without finals – **top 5 (2 NQ and 3 NA)**

AWARDS CEREMONY ANNOUNCEMENT OF CONTESTS-2022

The awards will be announced in the following order on Saturday: Finance; Business Administration; Management Information Systems; Digital Communication & Design; Management, Marketing, and Communication; and Health Administration.

GENERAL INFORMATION *continued...*

DUPLICATE MEDALLIONS AVAILABLE

Duplicate medals are available from our official supplier for the 2022 Competitive Events Awards. A duplicate medallion costs \$4.50 plus \$10.00 postage and handling. Order forms are available by contacting Sherrel Brantley – 281.487.5999 – ichibantrophy@sbcglobal.net.

MAILING AWARDS

There will be a minimum charge of \$8.00 per plaque and \$10.00 per medal, prepaid to **Business Professionals of America**, for any awards shipped to advisors after SLC. Advisors must email the mandatory awards request form that is on page 31 to pakostka@gmail.com by the deadline, April 24. There is a minimum charge of \$10.00, prepaid to Robin Goff, for any Torch awards shipped to advisors. Email request to robingoff@ymail.com.

AWARDS CEREMONY

All conference attendees including guests, students and advisors, must be in professional dress for the Awards Session. Only students dressed appropriately will be allowed on stage to accept their award. Any awards not picked up at the Awards Ceremony must be requested via email from pakostka@gmail.com and will require a shipping fee when mailed to any advisor. All awards **must** be requested by April 24, 2021. After this date, you will only be able to purchase the award from Ichiban Trophy.

Future State Conference Dates

March 2-5, 2023 – Dallas, TX
February 28 – March 2, 2024 – Corpus Christi, TX
February 27 – March 1, 2025 – Dallas, TX
March 5-7, 2026 – Dallas, TX
March 4-6, 2027 – Dallas, TX

Future National Conference Dates

May 4-8, 2022 – Dallas, TX
April 26-30, 2023 – Anaheim, CA
April 25-29, 2024 – Chicago, IL
May 7-11, 2025 – Orlando, FL
May 6-10, 2026 – Nashville, TN

Pin Design Winners:



Natalie Ruiz, J F Kennedy High School



Brandi Barnett, Pleasanton High School



Jaclynn Schwander, Dayton High School



Maisie Hallam, Frenship High School

T-Shirt Design Winner:



Andrea Guerra-Gonzalez, Roma High School

ASSOCIATE DIVISION SCHEDULE

Thursday, March 3, 2022

Fort Worth Convention Center

Event	Time	Location
Computer Animation Team (A)	2:00 PM – 3:00 PM	Room 121A
Extemporaneous Speech (A)	2:00 PM – 4:00 PM	Prep Room 121F Present: Room 121E:
Interview Skills (A)	2:00 PM – 3:30 PM	Room 121D
Podcast Team (A)	2:00 PM – 4:00 PM	Room 120
Presentation Management Team (A)	2:00 PM – 4:00 PM	Room 121B
Web Site Design Team (A)	2:00 PM – 4:00 PM	Room 121C
Digital Media Production (A)	3:00 PM - 5:00 PM	Room 121C
Human Resource Mgt. (A)	3:30 PM – 4:30 PM	Prep Room 121F Present: Room 121E:
Entrepreneurship (A)	3:30 PM – 6:00 PM	Room 121 D
Graphic Design Promotion (A)	3:00 PM – 6:00 PM	Room 121B
Prepared Speech (A)	4:00 PM – 6:00 PM	Room 120
Ethics & Professionalism (A)	4:00 PM – 4:30 PM	Prep Room 121F Present: Room 121E
Health Leadership Special Topics	4:00 PM - 6:00 PM	Room 121A
Computer Modeling	4:30 PM – 5:00 PM	Room 121A
Small Business Mgt. Team (A)	4:30 PM – 5:30 PM	Prep Room 121F Present: Room 121E
COMPUTER EVENTS TAKEN WITH SECONDARY- (be sure to sign in on the buff colored Associate sign in sheet)		
Network Admin Using Cisco	4:00 PM – 5:30 PM	Ballroom BC
Computer Network Tech Prelims (A)	5:30 PM – 7:00 PM	Ballroom BC
Computer Security Prelims (A)	5:30 PM – 7:00 PM	Ballroom BC
Linux Operating System Fund. (A)	5:30 PM – 7:00 PM	Ballroom BC
PROGRAMMING EVENTS TAKEN WITH SEDCONDARY (be sure to sign in on the buff colored Associate sign in sheet)		
JAVA Programming (A)	12:30 PM – 3:00 PM	Room 200
C# Programming (A)	3:00 PM – 5:00 PM	Room 200
C++ Programming (A)	3:00 PM – 5:00 PM	Room 200
Python Programming (A)	3:00 PM – 5:00 PM	Room 200

Friday, March 4, 2022

Fort Worth Convention Center

COMPUTER EVENTS	Time	Location
Advanced Word Processing (A)	8:30 AM – 10:00 AM	Ballroom BC
Fundamental Desktop Publishing (A)	8:30 AM – 10:00 AM	Ballroom BC
Fundamental Spreadsheet (A)	8:30 AM – 10:00 AM	Ballroom BC
Fundamental Word Processing (A)	8:30 AM – 10:00 AM	Ballroom BC
Intermediate Word Processing (A)	8:30 AM – 10:00 AM	Ballroom BC
Administrative Support Team (A)	10:00 AM – 11:30 AM	Ballroom BC
AnswerWrite - WRITTEN EVENTS	Time	Location
Banking & Finance (A)	8:30 AM – 10:00 AM	Ballroom BC
Business Law & Ethics (A)	8:30 AM – 10:00 AM	Ballroom BC
Fundamental Accounting (A)	8:30 AM – 10:00 AM	Ballroom BC
Fundamentals of Web Design	8:30 AM – 10:00 AM	Ballroom BC
Health Admin Procedures (A)	8:30 AM – 10:00 AM	Ballroom BC
Health Insurance Medical Billing (A)	8:30 AM – 10:00 AM	Ballroom BC
ICD-10-CM Medical Diagnostic (A)	8:30 AM – 10:00 AM	Ballroom BC
Payroll Accounting (A)	8:30 AM – 10:00 AM	Ballroom BC
Personal Finance Mgt (A)	8:30 AM – 10:00 AM	Ballroom BC
TECH EVENT FINALS (A) (PS) (S)	Time	Location
Computer Network Security; Device Configuration & Troubleshooting; Network Admin Using Cisco; Server Admin using Microsoft; Linux Operating System	11:30 AM – 1:00 AM	Ballroom BC
Open Competitive Events	1:00 PM – 6:00 PM	Ballroom BC

**PLEASE MAKE SURE TO CHECK SCHEDULES.
ROOMS AND TIMES MAY CHANGE.**

MIDDLE LEVEL DIVISION SCHEDULE

Please Note: There is only one section of all Middle Level Judged Events – there will be no finals.

Thursday, March 3, 2022

Fort Worth Convention Center

Event	Time	Location
Extemporaneous Speech Preparation	1:45 PM – 3:00 PM	Room 202D
Digital Game Design	2:00 PM – 5:00 PM	Room 203B
Presentation Management Team	2:00 PM – 4:00 PM	Room 204B
Extemporaneous Present	2:00 PM – 4:00 PM	Room 203A
Intro to Video Production Team	2:00 PM – 6:00 PM	Room 203C
Web Site Design Team	2:00 PM – 3:30 PM	Room 204A
Graphic Design Promotion	3:30 PM – 6:00 PM	Room 204B
Prepared Speech	3:30 PM – 6:00 PM	Room 204A
Human Resource Exploration Present	4:00 PM – 6:00 PM	Room 203A
Entrepreneurship Exploration	4:40 PM – 6:00 PM	Room 203B

Friday March 4, 2022

Fort Worth Convention Center

Event	Time	Location
Digital Citizenship	8:30 AM – 11:30 AM	BALLROOM BC
Financial Literacy	8:30 AM – 11:30 AM	BALLROOM BC
Introduction to Word Processing	8:30 AM – 11:30 AM	BALLROOM BC
Spreadsheet Applications	8:30 AM – 11:30 AM	BALLROOM BC
Administrative Support Team	10:00 AM – 11:30 AM	BALLROOM BC
Open Competitive Events	1:00 PM – 6:00 PM	BALLROOM BC

**PLEASE MAKE SURE TO CHECK SCHEDULES.
ROOMS AND TIMES MAY CHANGE.**

SECONDARY DIVISION SCHEDULE

In events with finals – the top two entries per section will advance to finals in events with four preliminary sections; the top three entries per section will advance to finals in events with three preliminary sections; the top four entries per section will advance to finals in events with two preliminary sections. Finals will be posted outside of Room 102.

Thursday, March 3, 2022

Individual Judged Events	Time	Fort Worth Convention Center
Ethics and Professionalism Prelims (S)	7:45 AM – 12:00 PM	Room 201B-Prep; Rooms 201C, 202A, 202B
Extemporaneous Speech Prelims (S)	7:45 AM – 12:00 PM	Room 110A-Prep; Rooms 110B, 111, 112
Advanced Interview Skills Prelims (S)	8:00 AM – 12:00 PM	Rooms 106, 107, 109
Economic Research Individual Prelims (S)	8:00 AM – 12:00 PM	Rooms 202C, 202D, 203A
Entrepreneurship Prelims (S)	8:00 AM – 12:00 PM	Rooms 121D, 121E, 121F, 122
Graphic Design Promotion Prelims (S)	8:00 AM – 12:00 PM	Rooms 103A, 103B, 105
Health Leadership/Special Topics Prelims (S)	8:00 AM – 12:00 PM	Rooms 113, 114, 120
Interview Skills Prelims (S)	8:00 AM – 12:00 PM	Rooms 203B, 203C, 204A, 204B
Prepared Speech Prelims (S)	8:00 AM – 12:00 PM	Rooms 121A, 121B, 121C
Human Resource Management Prelims (S)	1:45 PM – 6:00 PM	Room 202B-Prep; Rooms 201B, 201C, 202A
Admin. Support Research Project Prelims (S)	2:00 PM – 6:00 PM	Rooms 103A, 103B, 105
Computer Modeling Prelims (S)	2:00 PM – 6:00 PM	Rooms 106, 107, 109
Digital Media Production Prelims (S)	2:00 PM – 6:00 PM	Rooms 113, 114, 120
Presentation Mgt. Individual Prelims (S)	2:00 PM – 6:00 PM	Rooms 110A, 110B, 111, 112

Computer Lab Events	Time	Fort Worth Convention Center
Advanced Spreadsheet Applications (S)	8:30 AM – 10:00 AM	
Fundamental Desktop Publishing (S)	8:30 AM – 10:00 AM	
Fundamentals of Web Design (S)	8:30 AM – 10:00 AM	
Database Applications (S)	10:00 AM – 11:30 AM	
Advanced Desktop Publishing (S)	10:00 AM – 11:30 AM	
Fundamental Spreadsheet Applications (S)	10:00 AM – 11:30 AM	
Advanced Office Systems & Procedures (S)	11:30 AM – 1:00 PM	BALLROOM BC
Integrated office Applications (S)	11:30 AM – 1:00 PM	
Legal Office Procedures (S)	11:30 AM – 1:00 PM	
Parliamentary Pro. Team Written Test (S)	1:00 PM – 2:30 PM	
Advanced Word Processing (S)	2:30 PM – 4:00 PM	
Fundamental Word Processing (S)	2:30 PM – 4:00 PM	
Intermediate Word Processing (S)	2:30 PM – 4:00 PM	

Basic Office Systems & Procedures (S)	4:00 PM – 5:30 PM	
Device Configuration & Servicing Prelims (S)	4:00 PM – 5:30 PM	
Network Admin. using Cisco Prelims (S)	4:00 PM – 5:30 PM	
Server Admin. using Microsoft Prelims (S)	4:00 PM – 5:30 PM	
Computer Network Technology (S)	5:30 PM – 7:00 PM	
Computer Security (S)	5:30 PM – 7:00 PM	BALLROOM BC
Linux Operating System Fundamentals (S)	5:30 PM – 7:00 PM	
SQL Database Fundamentals (S)	5:30 PM – 7:00 PM	
Health Administration Procedures (S)	7:00 PM – 8:30 PM	
Business Law and Ethics (S)	7:00 PM – 8:30 PM	

Bring Your Own Computer Events	Time	Fort Worth Convention Center
JAVA Programming (S)	12:30 PM -- 3:00 PM	
C++ Programming (S)	3:00 PM – 5:00 PM	
C# Programming (S)	3:00 PM – 5:00 PM	Room 200
Python Programming (S)	3:00 PM – 5:00 PM	

Written Events	Time	Location
Advanced Accounting (S)	8:30 AM – 10:00 AM	Room 201A
ICD-10-CM Diagnostic Coding (S)	8:30 AM – 10:00 AM	Room 200
Fundamental Accounting (S)	10:00 AM – 11:30 AM	Room 201A
Health Insurance & Medical Billing (S)	10:00 AM – 11:30 AM	Room 200
Payroll Accounting (S)	11:30 AM – 1:00 PM	Room 201A
Personal Finance Management (S)	1:00 PM – 2:30 PM	Room 201A
Banking & Finance (S)	2:30 PM – 4:00 PM	Room 201A
Managerial Accounting (PS)	4:00 PM – 5:30 PM	Room 201A
Federal Income Tax (PS)	4:00 PM – 5:30 PM	Room 201A
College Accounting (PS)	4:00 PM – 5:30 PM	Room 201A
Advanced College Accounting (PS)	4:00 PM – 5:30 PM	Room 201A
Financial Audit (PS)	5:00 PM – 6:30 PM	Room 201A

Friday March 4, 2022

Team Judged Events

Individual Judged Events Finals

	Time	Location
Parliamentary Procedure Team Prelims (S)	7:30 AM – 12:00 PM	Sec 1-Room 120-Prep, Room 212A-Present Sec 2-Room 121B-Prep, Room 121C-Present Sec 3-Room 121D-Prep, Room 121E-Present
Financial Analyst Team Prelims (S)	7:30 AM – 12:00 PM	Rooms 200-Prep, Room 201A, 201B, 201C, 202A
Broadcast News Prod. Team Prelims (S)	2:00 PM – 6:00 PM	Rooms 203B, 203C, 204A, 204B
Economic Research Team Prelims (S)	8:00 AM – 12:00 PM	Rooms 109, 110A, 110B
Podcast Production Team Prelims (S)	8:00 AM – 12:00 PM	Rooms 103A, 103B, 104, 105
Video Production Team Prelims (S)	8:00 AM – 12:00 PM	Rooms 111, 112, 113, 114
Web Site Design Team Prelims (S)	8:00 AM – 12:00 PM	Rooms 202B, 202C, 202D, 203A
User Experience Design Team Prelims (S)	8:00 AM – 12:00 PM	Rooms 203B, 203C, 204A
Network Design Team Prelims (S)	1:30 PM – 6:00 PM	Rooms 121D-Prep, Rooms 121C
Small Business Management Team Prelims (S)	1:30 AM – 6:00 PM	Rooms 200-Prep, Room 201A, 201B, 201C, 202A
Admin Support Research Project Finals (S)	2:00 PM – 6:00 PM	Room 121A
Advanced Interview Skills Finals (S)	2:00 PM – 6:00 PM	Room 109
Computer Animation Team Prelims (S)	2:00 PM – 6:00 PM	Room 202B, 202C, 202D, 203A
Economic Research Individual Finals (S)	2:00 PM – 6:00 PM	Room 114
Global Marketing Team Prelims (S)	2:00 PM – 6:00 PM	Room 110A, 110B, 111, 112
Interview Skills Finals (S)	2:00 PM – 6:00 PM	Room 121E
Graphic Design Finals (S)	2:00 PM – 6:00 PM	Room 113
Prepared Speech Finals (S)	2:00 PM – 6:00 PM	Room 121B
Presentation Mgt. Individual Finals (S)	2:00 PM – 6:00 PM	Room 120
Presentation Management Team Prelims (S)	2:00 PM – 6:00 PM	Room 103A, 103B, 104, 105

Computer Events

	Time	Location
Administrative Support Team (S)	7:00 AM – 8:30 AM	BALLROOM BC
Tech Event Finals (A) (PS) (S)		
Computer Network Security; Device Configuration & Troubleshooting; Network Admin Using Cisco; Server Admin using Microsoft; Linux Operating System	11:30 AM – 1:00 AM	BALLROOM BC

Saturday March 5, 2022 – Secondary Final Events

Human Resource Management Finals	7:25 AM – 12:00 PM	Room 103B-Prep, Room 103A-Present
Financial Analyst Team Finals	7:25 AM – 12:00 PM	Room 200-Prep; Room 201B-Present
Parliamentary Procedure Team Finals	7:25 AM – 12:00 PM	Room 114-Prep, Room 113 -Present
Small Business Management Team Finals	7:25 AM – 12:00 PM	Room 200-Prep, Room 201A-Present
Extemporaneous Speech Finals	7:45 AM – 12:00 PM	Room 204B-Prep, Room 204A-Present
Broadcast News Production Team Finals	8:00 AM – 12:00 PM	Room 203A
Computer Animation Team Finals	8:00 AM – 12:00 PM	Room 202B
Digital Media Production Finals	8:00 AM – 12:00 PM	Room 107
Economic Research Team Finals	8:00 AM – 12:00 PM	Room 202C
Entrepreneurship Finals	8:00 AM – 12:00 PM	Room 111
Ethics and Professionalism	8:00 AM – 12:00 PM	Room 203C
Global Marketing Team Finals	8:00 AM – 12:00 PM	Room 112
Health Leadership/Special Topics Finals	8:00 AM – 12:00 PM	Room 105
Podcast Production Team Finals	8:00 AM – 12:00 PM	Room 109
Presentation Management Team Finals	8:00 AM – 12:00 PM	Room 202D
Video Production Team Finals	8:00 AM – 12:00 PM	Room 202A
Web Site Design Team Finals	8:00 AM – 12:00 PM	Room 110A



Official Dress Code

In order to promote a professional atmosphere, BPA's Board of Directors has developed the following official dress code policy for the Business Professionals of America State Leadership Conference. Students, advisors, chaperones, and guests must follow the dress code. It is required that all guests follow established dress code policy.

Those not dressed in required attire will not be able to participate in any session or any competitive event. Members not adhering to the Professional Dress Code will not be allowed to attend the opening/closing ceremonies.

Professional Dress Code

Opening Session and Awards Sessions, all Competitive Events (judged, non-judged, and open), and Campaign Rally

(select one of the following)

Women

- Pant or skirt suit
- Dress skirt or dress slacks with coordinated blouse and/or sweater
- Business professional "dress"
- BPA blazer with dress skirt or dress slacks and blouse or sweater
- Skirts or dresses cannot be shorter than two inches above the knee

Dress shoes or dress sandals with heel are required with all of the above.

This excludes all denim for any of the above

Men

- Dress slacks, dress shirt, and tie
- Suit, dress shirt, and tie
- Sport coat, coordinated dress slacks, dress shirt, and tie
- BPA blazer with dress slacks, dress shirt, and tie

Dress shoes and dress socks are required with all of the above.

Casual Dress

Women

- Sportswear (jeans), pants, and shirt, t-shirt
- Footwear required with all of the above

Men

- Sportswear (jeans), pants and shirt, t-shirt
- Footwear required with all of the above

Special Event Dress Code For Students and Advisors

Women

- **ANKLE LENGTH PANTS ONLY** – jeans, khakis, or other casual pants
- **NO SHORTS ALLOWED at the Special Event**
- **NO torn or ripped pants**
- **No stretch pants**
- **NO jean pockets with sharp objects or gem stones**

Men

- **ANKLE LENGTH PANTS ONLY** – jeans, khakis, or other casual pants
- **NO SHORTS ALLOWED at the Special Event**
- **NO torn or ripped pants**
- **NO jean pockets with sharp objects or gem stones**

- 2021 Conference t-shirt must be worn to the Friday Special Event – the t-shirt must not be altered
- Socks MUST be worn for the inflatables
- Footwear required with all of the above
- 2021 Conference t-shirt must be worn to the Friday Special Event – the t-shirt must not be altered
- Socks MUST be worn for the inflatables
- Footwear required with all of the above

The following are unacceptable during BPA activities:

- strapless, spaghetti straps, tube tops, halter tops, midriff tops
- spandex, lycra, or transparent clothing
- cut-offs or ragged clothing
- clothing with inappropriate words and pictures

Swim suits must be covered with appropriate attire and shoes must be worn while in any area except the swimming pool or designated sunbathing area.

The Dress Code will be placed on the BPA Texas web site. Information will be addressed at the SLC and the NLC Opening Session.

Recourse: Members refused entrance to any event will be given the opportunity to change into appropriate attire immediately and participate/compete in the event. Having changed into appropriate attire, member will join testing in-progress. No additional time will be given for time missed.

Members also have the right to grieve the issue immediately after being refused entrance. Grievance of the Dress Code policy will not be accepted if not received in writing at Competitive Events headquarters within 15 minutes of the infraction in question.

Guidelines for Appropriate Computer Usage

Expectations:

Students are responsible for their behavior on Business Professionals of America's computer network just as they are in a classroom. Communications on the network are public in nature. General school rules for behavior and communications apply. It is expected that users will comply with the specific rules set forth below. The user is personally responsible for his/her actions in accessing and utilizing BPA's computer resources.

Illegal copying - Students should never download or install any commercial software, shareware, or freeware onto network drives or disks. Copying other people's work or accessing other people's files is also illegal.

Inappropriate materials or language - No profane, abusive or impolite language may be used to communicate nor should materials be accessed which are not in line with the *Workplace Skills Assessment Program* guidelines. A good rule to follow is never view, send, or access materials which you would not want your teachers and parents to see. Should students encounter such material by accident, they should report it to an administrator immediately.

Guidelines for Appropriate Computer Usage:

1. Do not use a computer to harm other people or their work.
2. Do not damage the computer or the network in any way.
3. Do not interfere with the operation of the network by installing illegal software, shareware, or freeware.
4. Do not violate copyright laws.
5. Do not view, send, or display offensive messages or pictures.
6. Do not trespass in another's folders, work, or files. This includes files, websites, and other competitions loaded onto personal computers located at contestants' hotels, schools, and contest sites.
7. Do notify an administrator immediately if, by accident, you encounter materials that violate the rules of appropriate use.
8. BE PREPARED to be held accountable for your actions and for the loss of privileges if the Guidelines for Appropriate Computer Usage are violated.

Consequences:

Students who violate the established Guidelines for Appropriate Computer Usage will at minimum be disqualified from all BPA computer-related contests. Other penalties may be brought at the discretion of Business Professionals of America. These violations are, but not limited to, (1) introduction of a virus into a computer, server, or network, (2) sending inappropriate pictures or other inappropriate content, (3) accessing or attempting to access other users' files or folders, (4) unauthorized log-on to another user's account, (5) accessing or attempting to access a server and/or network, accessing or attempting to access operating or system software files, (6) vandalism/destruction/deletion of operating, system software, or other user's files, (7) hacking into any school computer, server or network system, (8) bypassing a filter or firewall, or (9) other violations as determined by Business Professionals of America.

CONFERENCE GUIDELINES FOR DELEGATE CONDUCT

CONFERENCE PRACTICES AND PROCEDURES

- ❖ The term “delegate” shall mean any member attending the State Leadership Conference.
- ❖ Delegates shall abide by all conference rules.
- ❖ Delegates shall stay at the approved hotels during the Conference.
- ❖ Delegates shall respect and abide by the authority delegated to the executive committee, presiding officers, committee chairman, and advisor or authorized representative of the aforementioned.
- ❖ Delegates shall attend all sessions and activities assigned unless engaged in some specific assignment taking place at the same time.
- ❖ Delegates shall wear professional attire to all program activities as specified in the program.
- ❖ Identification badges shall be worn at all official functions.
- ❖ Appropriate casual attire can be worn at the special event.
- ❖ Business Professionals of America shall under no circumstances approve or condone the use of or serving of alcoholic beverages by anyone during official functions. This is in effect from the time the member leaves home until he/she returns home.
- ❖ Illegal drugs, alcohol, or tobacco, in any form, shall not be possessed or used by any delegate during official functions. Possession is defined as having on one’s person; in one’s belongings, such as in a purse or in luggage; in one’s hotel room; or having knowledge that illegal drugs, alcohol or tobacco, are in one’s hotel room in another person’s possession.
- ❖ Delegates violating or ignoring any of the rules will be subject to the actions of the Rules Committee. This Committee shall be composed of two State Officers and two Texas State Board Members.
- ❖ Spouses are allowed to attend the State Leadership Conference if they officially register and pay all financial differences. They shall not have member privileges. Spouses shall abide by all conference rules.
- ❖ Delegates shall keep their adult advisors informed of their activities and whereabouts at all times.
- ❖ Dating is permitted only at authorized activities and between official delegates only.
- ❖ Delegates shall not patronize public places which would bring reproach to the organization or themselves.

- ❖ Curfew each night shall be listed in the program. All delegates shall be in their rooms by curfew.
- ❖ The approved hotels shall assign certain rooms to male and female delegates. Delegates will not be allowed in the rooms assigned to the opposite sex unless accompanied by an official conference advisor.

CONFERENCE HELPFUL HINTS

- ❖ Be certain to read this entire booklet so needed information is not missed.
- ❖ In addition to reviewing this booklet be sure to carefully read the Workplace Skills Assessment Program Guidelines for each competitive event in which your students are participating.
- ❖ Delegates should be seated at all times during the conference sessions.
- ❖ Be prompt in attending sessions. If you are unavoidably detained, enter quietly.
- ❖ If you must leave before a session is over, please leave between special numbers. Always respect a speaker.
- ❖ Be a mature Business Professionals of America representative.
- ❖ Sit with your group and advisor during conference sessions (unless you are a voting delegate—then sit in the specified seating area).
- ❖ It is against city fire regulations to smoke in the rooms where sessions are held.
- ❖ Treat all adults inside and outside the conference center with respect.
- ❖ If you take pictures in any session, respect those in back of you by “remaining low” before and after the picture is taken.
- ❖ Periodically check the bulletin board in the registration area for messages, conference program information, and delegate instructions.
- ❖ Be respectful and responsible in using social media.

NON-DISCRIMINATION POLICY

- ❖ It is the policy of Business Professionals of America that no person on the basis of race, color, religion, national origin, or ancestry, age, sex, marital status, or disability shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to, discrimination in any program or activity for which it is responsible.

ACADEMIC INTEGRITY POLICY

Academic integrity is at the center of Business Professionals of America's educational mission. It is imperative that all work submitted by our membership be a true reflection of that individual's and/or team's effort and ability. This includes, but is not limited to:

- Workplace Skills Assessment Program (WSAP) competitive event project submissions and all online assessments.
- Application submissions for the BPA Cares, Torch Awards or scholarship programs.

Any member (including, but not limited to, advisors, students, alumni, volunteers) who has demonstrated unacceptable academic behavior by violating the National BPA Academic Integrity Policy is subject to disciplinary action.

Intentional or unintentional violations of the Academic Integrity Policy, include but are not limited to:

- Not citing a source in text and/or in a Works Cited when:
 - Using another individual's work, idea or opinion
 - Using information from any source or reference material
 - Using any charts, infographics, pictures, sounds or any other media elements
 - Using quotations from an individual's actual spoken or written words
 - Paraphrasing (putting into your own words) an individual's work
- Allowing advisors, alumni, parents, friends or any other individual to create content for the competitor(s)
- Attempting to cheat on any objective online or offline assessment exam (example: using online resources and/or old BPA tests during the event)
- Removing and/or sharing any event-specific information from the event (such as the test, application tasks, objective test questions, speech prompts, etc...)
- Fabricating signatures on entry forms and/or release forms
- Fabricating sources (such as creating fictitious articles or authors)
- Re-using your own projects from previous years (self-plagiarism)

Consequences:

Students who violate the established Academic Integrity Policy may be disqualified from their event. Other penalties may be brought at the discretion of Business Professionals of America.

SOCIAL MEDIA POLICY

Social media presents a powerful and acceptable platform to broadcast the activities and camaraderie experienced at Business Professionals of America events. Remember that as a BPA member your social media activities reflect upon the brand and perception of BPA to others. Members are encouraged to:

- Promote upcoming BPA activities and events on Facebook, Instagram, LinkedIn, Snapchat, and Twitter
- Share your BPA activities and accomplishments on public social media platforms using #hashtags and mentions to attract positive attention to your individual contributions and to the work of BPA
- Promote official BPA social media channels
- Support follow members for their efforts
- Retweet, repost, or “like” news content that has been released through web and social media channels
- Effectively and positively communicate with friends, family, and others in your social circles
- Use social media to engage and network with BPA members and chapters

BPA reminds all members that you are never anonymous on social media and that your posts will never disappear. Your social media activities will build your digital footprint one post at a time, and this digital portfolio will be used to assess your character, credentials and credibility for college admissions, scholarships and employment. BPA encourages all members to use social media in a pragmatic, productive and positive way. As such, any malicious use of social media platforms shall not be tolerated. Malicious use may include, but not be limited to:

- Photos, videos, or comments that are unprofessional, derogatory, demeaning, incriminating, or threatening toward any other individual or entity (examples: derogatory comments regarding conference properties, taunting comments aimed at another BPA member, and derogatory comments against race and/or gender).
- Photos, videos, or comments that depict or encourage unacceptable, violent or illegal activities (examples: hazing, sexual harassment/assault, gambling, discrimination, fighting, vandalism, academic dishonesty, underage drinking, or illegal drug use).

Business Professionals of America (BPA) will not tolerate any type of inappropriate behavior from any individual involved, engaged or associated with BPA, or BPA members participating in any BPA activities on the Local, Regional, State and National Level including but not limited to the Workplace Skills Assessment Program Competitive Events. Inappropriate behavior includes behavior on and off of social media including, but not limited to: discrimination, sexual harassment, bullying, inappropriate photography, etc. inappropriate use of social media (such as, but not limited to) any illegal action, etc.

Anyone found violating this policy may be expelled from the event or conference, and their membership can be terminated. If necessary, appropriate legal actions may be taken. BPA reserves the right to modify the consequences, as appropriate. Business Professionals of America reserves the right to monitor, restrict, prohibit, block, suspend, terminate, delete, remove or discontinue any users' access to any National BPA social media site at any time, without notice or consent. Additionally, Business Professionals of America may remove, delete, block, filter or restrict any comment or post at its sole discretion and that are deemed objectionable, inappropriate, distasteful, harmful, defamatory, harassing, libelous, slanderous, offensive, or criminal in nature.

Business Professionals of America Advisor/Student Responsibility Information

WHILE STAYING AT HOTEL:

- Hotel employees and property are to be respected at all times.
- Hotel rules and schedules for use of swimming pool, sauna room, exercise room, Jacuzzi, and any other public area must be respected.
- Hotel has other guests not taking part in Business Professionals of America – they are to be respected at all times.
- **Hotels are free to impose any sanctions they may deem necessary to maintain order, even to the point of expulsion of the person or persons causing disturbances on or damage to their property.**
- The person or persons causing disturbances or damage to hotel property, whether accidental or intentional, will be responsible for all charges and expenses including, but not limited to, repairs or replacement of property.

All rules of conduct for Business Professionals of America 2022 activities are also to be obeyed while on hotel and/or any other convention properties.

- Each Advisor should remind everyone in his/her group that they represent their school.
- Each Advisor must know the whereabouts of his/her group at all times.
- Each Advisor is responsible for the behavior of his/her group at all times.
- Each Advisor should set specific behavior guidelines for his/her group with specific consequences for misbehavior.
- Each Advisor should adhere to the curfew for his/her group and enforce it.
- Advisors and students need to follow the dress code and delegate code of conduct at all times.
- A professional attitude and behavior is expected at all times.
 - Participants must refrain from public displays of affection.
 - Girls will not be allowed in boys' rooms and boys will not be allowed in girls' rooms unless accompanied by an advisor, no exceptions.
 - No running, playing on elevators, screaming, yelling, or horseplay down halls, in lobby area, emergency stairwells, or other public areas of hotel.
 - No throwing objects from stairs or balcony.
 - No hanging from railings or sliding down banisters.
 - No loud TV or loud music in rooms or in public areas such as lobby, pool area, halls, etc.
 - Not Permissible:
 - Alcoholic drinks, any form of tobacco products, illegal drugs
 - Firearms, knives or other kind of weapons
 - Fireworks, smoke bombs, and the like
 - Pornographic literature, immoral acts of any kind
 - Bad language, back talking or any other type of profanity
 - Fighting or abusive behavior

COVID Guidelines

- Be advised that Texas Business Professionals of America will take all necessary precautions and follow the recommended CDC guidelines that are in place at the time of the State Leadership Conference for the safety of all attendees.

Advisors

- From 10:00 pm until curfew teachers/guardians must accompany their students in the common areas of the hotel.

Students

- Extra police officers/security will be on site at the hotel elevators to issue tickets for those abusing this privilege by pushing multiple buttons to guest room floors or crowding out waiting guests and adults.
- Extra police officers/security will be on site in the evening to ensure that the noise level does not disturb other guests.

The Board of Directors of Business Professionals of America or his/her representative reserves the right to send anyone home at his/her own expense immediately for any misconduct.



STATE BOARD OF DIRECTORS, TEXAS ASSOCIATION

CHAIRPERSON / AREA 1 REPRESENTATIVE	Kelly Munro, Reedy High School
AREA 2 REPRESENTATIVE	David Ibarra
AREA 3 REPRESENTATIVE	Beverly Trollinger, New Braunfels High School
AREA 4 REPRESENTATIVE	Lisa Telchik, Lamesa High School
AREA 5 REPRESENTATIVE	Melissa Luter, Dayton High School
STATE ADVISOR	Diana Weber, Seguin High School
POST SECONDARY REPRESENTATIVE	Caroline Carrier-Williams, Carver High School
SECONDARY ADVISORY CHAIRPERSON	Georgia Mayo, Brookhaven College
ASSOCIATE ADVISORY CHAIRPERSON	Stephanie Burnam, Cedar Hill Collegiate High School
MIDDLE LEVEL CO-ADVISORY CHAIRPERSON	Kalwenda Lott, Drew Academy
MIDDLE LEVEL CO-ADVISORY CHAIRPERSON / TREASURER	Brooke Martin, Aldine ISD Administration
TEA REPRESENTATIVE	Dale Fowler
BUSINESS REPRESENTATIVES	George Ozuna, Miranda Federico, Brandon Crowson
STUDENT OFFICER REPRESENTATIVES	Jennifer Sanchez and Delanee Olivarri

SECONDARY ADVISORY COMMITTEE

Area 1 Region 1 Kim Goodman Carroll High School	Area 1 Region 2 Christine Clemson, Fannin MS Barry Nance, Dubiski High School Sabrina Taylor	Area 1 Region 3 Kelly Munro, Reedy High School Julie Barker, CTE Center - Frisco ISD
Area 2 Region 1 Flo Moore George West High School	Area 2 Region 2 Sally Bader Hondo High School	Area 2 Region 3 David Ibarra, Andrea Nunez
Area 2 Region 4 Linda Moncivais, PSJA Southwest HS		
Area 3 Region 1 Georgia Mayo, Brookhaven College James Hood, Wylie East High School	Area 3 Region 2 Quintard Taylor Pflugerville High School	Area 3 Region 3 Cynthia Sutton, La Vernia HS Beverly Trollinger, New Braunfels HS
Area 4 Region 1 Brenda Gray Sanford-Fritch High School	Area 4 Region 2 Roxanne Fentress, Scarlet Rodriguez Central High School	Area 4 Region 3 Claudia Rodriguez Eastlake High School
Area 5 Region 1 Melissa Luter Dayton High School	Area 5 Region 2 Susan Otto, Benjamin O Davis, Jr. Sr. HS	Area 5 Region 3 Stefni Kueht
Area 5 Region 4 Darnelle Weatherspoon, Manvel HS Amanda Thiede, Brazosport HS		

STATE CONFERENCE CHAIRS

Competitive Events Coordinator	Phyllis Kostka
Secondary Division Chair – Georgia Mayo	Brookhaven College, Farmers Branch, TX
Associate Division Chair - Stephanie Burnam	Cedar Hill Collegiate High School, Cedar Hill, TX
Middle Level Chairs - Brooke Martin and Kalwenda Lott	Drew Academy, Houston, TX
Post-Secondary Chair -Caroline Carrier-Williams	Carver High School, Houston, TX

SLC Item Request Form

Please mail the completed form with a check made out to Business Professionals of America to:
Business Professionals of America Texas Association
6569 Kingsbury Dr.
Dallas, TX 75231

Requests are due no later than April 24, 2022.

Advisor Name _____

Advisor Email _____

Shipping Address:

Division (Circle one) Associate – Middle Level – Secondary – Post Secondary

Items Requested:

Qualifier Medals: - \$10.00 each

Event: _____

Winner's name: _____ Winner's place: _____

Event: _____

Winner's name: _____ Winner's place: _____

Alternate Medals: - \$10.00 each

Event: _____

Winner's name: _____ Winner's place: _____

Event: _____

Winner's name: _____ Winner's place: _____

Please duplicate this form for more than 2 awards.

**2022 STATE COMPETITIVE EVENTS WINNERS
ASSOCIATE DIVISION**

100-Fundamental Accounting
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

150-Financial Analyst Team
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

110-Advanced Accounting
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

155-Economic Research Individual
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

125-Payroll Accounting
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

160-Economic Research Team
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

145-Banking & Finance
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

165-Personal Financial Management
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

NQ – National Qualifier

NA – National Alternate

ASSOCIATE DIVISION *continued*

190-Financial Math & Analysis Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

200-Fundamental Word Processing

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

205-Intermediate Word Processing

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

210-Advanced Word Processing

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

215-Integrated Office Applications

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

220-Basic Office Systems and Procedures

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

225-Advanced Office Systems & Procedures

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

230-Fundamental Spreadsheet Applications

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

235-Advanced Spreadsheet Applications

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

NQ – National Qualifier
 NA – National Alternate

ASSOCIATE DIVISION continued

240-Database Applications

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

245-Legal Office Procedures

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

255-Administrative Support Team

- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

260-Administrative Support Research Project

- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____

265-Business Law & Ethics

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

290-Administrative Support Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

300-Computer Network Technology

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

305-Device Configuration & Troubleshooting

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

310-Server Administration Using Microsoft

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

315-Network Administration Using Cisco

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

ASSOCIATE DIVISION *continued*

320-Computer Security

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

325-Network Design Team

- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____

330- C# Programming

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

335-C++ Programming

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

340-Java Programming

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

345-SQL Database Fundamentals

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

350-Linux Operating System Fundamentals

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

355-Python Programming

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

390-Computer Programming Concepts – Open Event

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

391-Information Tech Concepts – Open Event

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

NA – National Alternate / NQ – National Qualifier

ASSOCIATE DIVISION *continued*

400-Fundamental Desktop Publishing

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

420-Digital Media Production

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

405-Fundamentals of Web Design

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

425-Computer Modeling

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

410-Graphic Design Promotion

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

430-Video Production Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

415-Advanced Desktop Publishing

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

435-Website Design Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

NA – National Alternate

NQ – National Qualifier

ASSOCIATE DIVISION *continued*

440-Computer Animation Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

445-Broadcast News Production Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

450-Podcast Production Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

455-User Exp Design Team Using Adobe XD

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

490-Digital Communication & Design Concepts
– Open Event

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

NQ – National Qualifier

500-Global Marketing Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

505-Entrepreneurship

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

510-Small Business Management Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

515-Interview Skills

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

NA – National Alternate

ASSOCIATE DIVISION *continued*

520-Advanced Interview Skills
 NQ _____
 NQ _____
 NQ _____
 NQ _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____

525-Extemporaneous Speech
 NQ _____
 NQ _____
 NQ _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____

535-Human Resource Management
 NQ _____
 NQ _____
 NQ _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____

540-Ethics & Professionalism
 NQ _____
 NQ _____
 NQ _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____

545-Prepared Speech
 NQ _____
 NQ _____
 NQ _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____

550-Parliamentary Procedure Team
 NQ _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____

555-Presentation Management Individual
 NQ _____
 NQ _____
 NQ _____
 NA _____
 NA _____
 NA _____
 NA _____

560-Presentation Management Team
 NQ _____
 NQ _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____
 NA _____

590-Business Meeting Mgmt Concepts – Open Event
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____

ASSOCIATE DIVISION *continued*

591-Management, Marketing & Human Resources Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

592-Parli Procedure Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

593-Project Management Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

594 Digital Marketing Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

600-ICD-10-CM Medical Diagnostic Coding

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

605-Health Insurance & Medical Billing

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

610-Health Administration Procedures

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

615-Health Leadership/Special Topics

- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____

620-Medical Terminology Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

MIDDLE LEVEL DIVISION

900-Financial Literacy

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

915-Administrative Support Team

NQ _____
NQ _____
NA _____
NA _____
NA _____

920-Digital Citizenship

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

925-Introduction to Word Processing

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

930-Spreadsheet Applications

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

940-Digital Game Design Team

NQ _____
NQ _____
NA _____
NA _____
NA _____

945-Graphic Design Promotion

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

950-Intro to Video Production Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

955-Web Site Design Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

970-Entrepreneurship Exploration

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

MIDDLE LEVEL DIVISION *continued*

975-Extemporaneous Speech

- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____

980-Prepared Speech

- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____

985-Presentation Management Team

- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____

990-Human Resource Exploration

- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____
- NA _____
- NA _____

995-Business Communication Skills Concepts – Open Concepts

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

996-Business Fundamentals Concepts – Open Concepts

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

997-Business Math Concepts – Open Concepts

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

998-Computer Literacy Concepts – Open Concepts

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Texas Merit Scholar – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Calling Order for the Secondary Division Awards: Finance; Business Administration; Management Information Systems; Digital Communication & Design; Management, Marketing, & Communication; and Health Administration.

100-Fundamental Accounting
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

150-Financial Analyst Team
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

110-Advanced Accounting
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

155-Economic Research Individual
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

125-Payroll Accounting
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

160-Economic Research Team
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

145-Banking & Finance
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

165-Personal Financial Management
NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

NQ – National Qualifier

NA – National Alternate

190-Financial Math & Analysis Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

200-Fundamental Word Processing

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

205-Intermediate Word Processing

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

210-Advanced Word Processing

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

215-Integrated Office Applications

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____

220-Basic Office Systems and Procedures

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

225-Advanced Office Systems & Procedures

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

230-Fundamental Spreadsheet Applications

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

235-Advanced Spreadsheet Applications

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

- NA _____

240-Database Applications

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

245-Legal Office Procedures

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

255-Administrative Support Team

NQ _____
NQ _____
NA _____
NA _____
NA _____

260-Administrative Support Research Project

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

265-Business Law & Ethics

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

290-Administrative Support Concepts – Open Event

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

300-Computer Network Technology

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

305-Device Configuration & Troubleshooting

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

310-Server Administration Using Microsoft

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

315-Network Administration Using Cisco

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

320-Computer Security

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

325-Network Design Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

330- C# Programming

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

335-C++ Programming

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

340-Java Programming

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

345-SQL Database Fundamentals

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

350-Linux Operating System Fundamentals

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

355-Python Programming

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

390-Computer Programming Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

391-Information Tech Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

NA – National Alternate / NQ – National Qualifier

400-Fundamental Desktop Publishing

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

420-Digital Media Production

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

405-Fundamentals of Web Design

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

425-Computer Modeling

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

410-Graphic Design Promotion

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

430-Video Production Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

415-Advanced Desktop Publishing

NQ _____
NQ _____
NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____

435-Website Design Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

NA – National Alternate

NQ – National Qualifier

440-Computer Animation Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

445-Broadcast News Production Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

450-Podcast Production Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

455-User Exp Design Team Using Adobe XD

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

490-Digital Communication & Design Concepts
– Open Event

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

NQ – National Qualifier

500-Global Marketing Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

505-Entrepreneurship

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

510-Small Business Management Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

515-Interview Skills

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____

NA – National Alternate

520-Advanced Interview Skills

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

525-Extemporaneous Speech

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

535-Human Resource Management

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

540-Ethics & Professionalism

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

545-Prepared Speech

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

550-Parliamentary Procedure Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

555-Presentation Management Individual

NQ _____
NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

560-Presentation Management Team

NQ _____
NQ _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____
NA _____

590-Business Meeting Mgmt Concepts – Open Event

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

591-Management, Marketing & Human Resources Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

592-Parli Procedure Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

593-Project Management Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

594 Digital Marketing Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

600-ICD-10-CM Medical Diagnostic Coding

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

605-Health Insurance & Medical Billing

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

610-Health Administration Procedures

- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____

615-Health Leadership/Special Topics

- NQ _____
- NQ _____
- NQ _____
- NA _____
- NA _____
- NA _____
- NA _____

620-Medical Terminology Concepts – Open Event

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

POST SECONDARY DIVISION

Contest Name

Contest Name

Contest Name

Contest Name

Contest Name

Contest Name

Contest Name

Contest Name

Contest Name

Contest Name

THANKS TO ALL OUR SPONSORS!



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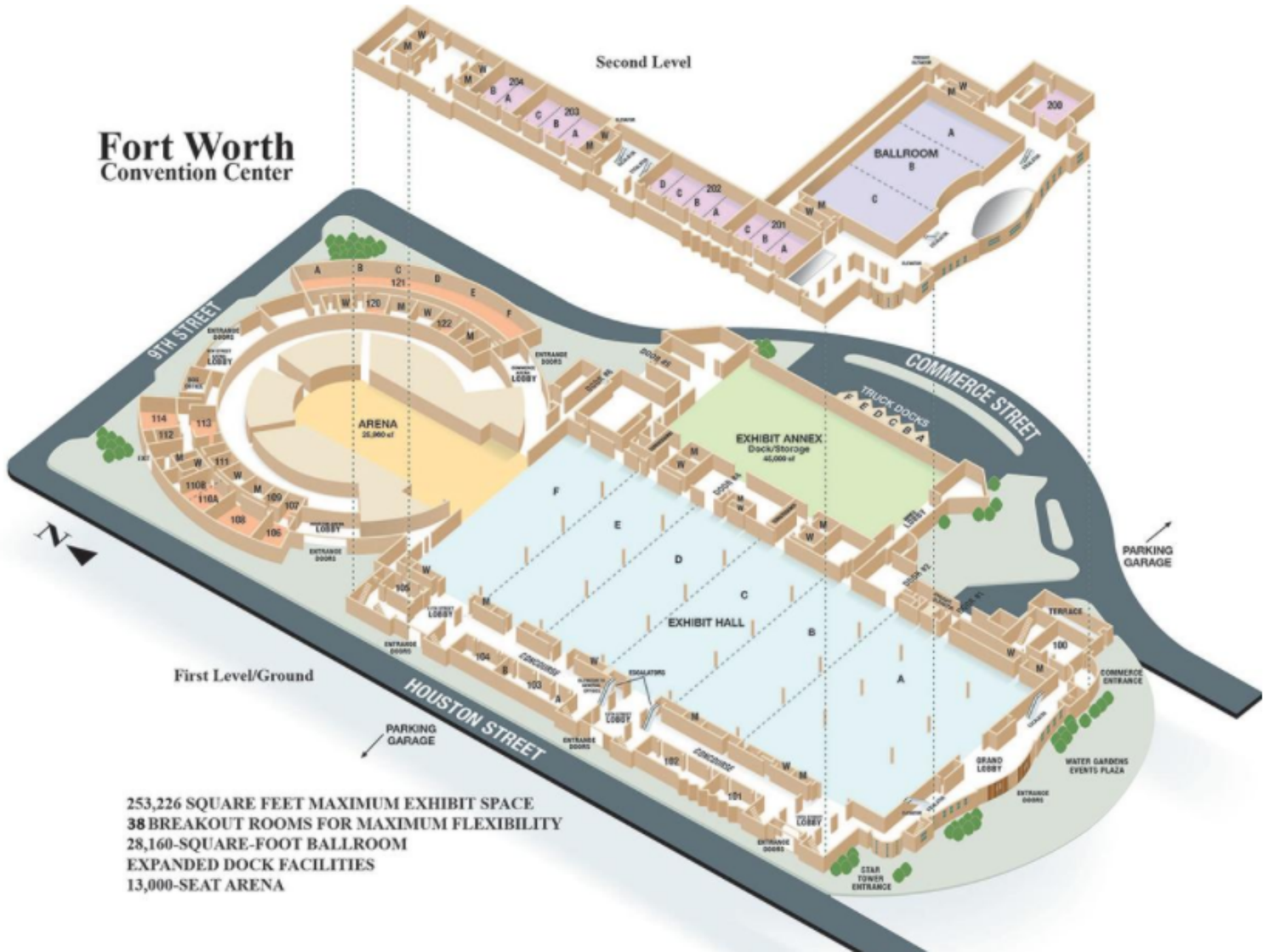
BPA Area 1, Region 3

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253,226 SQUARE FEET MAXIMUM EXHIBIT SPACE
38 BREAKOUT ROOMS FOR MAXIMUM FLEXIBILITY
28,160-SQUARE-FOOT BALLROOM
EXPANDED DOCK FACILITIES
13,000-SEAT ARENA